

East Shore Unitarian Universalist Church
Board of Trustees Meeting
January 8, 2017

Present : Dan Bond, Kristine Burkwood, Bill Butler, Halcyon Domanski, Tiffany Griffith, Kathleene Huntley, Dick Hurwitz, Pam Leininger, Rev. Denis Paul, Nancy Tozer, Eric Waldman

Guest: Patrick McGovern, Membership Committee chair

Secretary's Report: There were two corrections to the December minutes. Dan moved to accept the December minutes as corrected. Kristine seconded the motion. The motion passed.

Reports:

Chair: attached; We will be discussing our minister's contract

Minister: attached; Rev. Denis' contract is up at the end of this year. He will be beginning conversations with The Committee on Ministry to start the decision making process.

DRE: attached; We received a thank you note from the Kirtland Area Service Council for our December donations.

Membership: Patrick McGovern reports that the new program for Pathways to Membership is going well. He is compiling the numbers needed for the Annual Congregational Certification and those will be filed in the next few weeks.

Treasurer: attached Cash flow is better now than in December, with all bills paid and some money in the bank. Dan will hold off paying our UUA and CERG dues until February.

Financial Secretary: attached There appears to be a discrepancy on the line item Minister's Salary which will be reviewed.

Finance Committee: 1. The East Shore Auction brought in bids of \$6,030 with \$3800 collected at this time. After expenses the hope is for a profit of about\$5540. The next East Shore Auction will be held on Oct. 21 of 2017. 2. The finance Committee will hold a Windowside Chat on January 29 to listen to any concerns and answer any questions. 3. Ruth Troup is beginning her work as the Stewardship Chair for this year's campaign.

Committee On Ministry: 1. The final Four Words workshop was held on January 8. Attendance was good. 2. The committee will meet next week.

Unfinished Business:

1. We have received a check for \$198 from the Gas company to refund the tax that we should not have been charged in the past.
2. We still need a chairperson for the Night at the Races. This is important since it is a fundraiser for us.
3. Pam reported that the ListServ was pretty quiet in the past month and no conversations with members were necessary.
4. There are now signs with instructions to remind the last person to leave the building to lock all doors.
5. This motion was tabled from the December meeting: **Nancy made a motion to utilize funds from the Building Fund to purchase grocery cards with the understanding that the money will be repaid when the cards are sold. Eric seconded the motion.** Discussion continued. The concern still exists that it might prove difficult to repay the large amount needed to purchase the cards. **A vote was taken and the motion failed.**
6. The policy manual has been scanned and it is now on the member page at eastshore.org.

New Business:

1. Gold Mine has asked to return to our facility for their Youth Leadership Training again from July 2 to 8 this year. **Nancy made a motion to allow Gold Mine to use our church facilities from July 2 to July 8. They will pay for custodial fees plus \$200 for utilities for the week. Dan seconded the motion. The motion passed.**
2. The request to use our space for Gold Mine has become routine. **Kristine made a motion to reserve our church space for Gold Mine each year for the week before Summer Institute. If our space is not required they will advise us by January 1 for the following summer dates. Payment will remain as custodial fees and \$200 for utilities. This will remain on our calendar for the next 5 years. Bill seconded the motion. The motion passed.**
3. Payment priorities have been set for the Treasurer to follow when our cash flow is slim. They are in this order: Payroll, mortgage, utilities, other invoices, vendors, UUA, CERG dues and internal transfers. **Dan moved that when the treasurer needs to invoke these priorities the treasurer will consult with the Board. Dick seconded the motion. The motion passed.**
4. We need to choose a provider for electricity. Dick is still working on the possibility of a church consortium for our electricity. **Dick made a motion to not opt**

into NOPEC at this time but to let our contract go back to The Illuminating Company until the church consortium issue is decided. Dan seconded the motion. The motion passed.

5.The question of refinancing the church mortgage was raised. As it stands now our mortgage monthly payment is \$4,392.61 with a payoff date in just under 10 years. If we refinance we would have a payment of \$2,714 per month with a payoff date in 20 years. This would obviously facilitate cash flow. The Board will charge the Finance Committee with obtaining the specifics on this issue and possibly making a recommendation.

6.Nancy made a motion to use \$295 dollars from the Building Fund to add equipment to the fire alarm system that will allow it to connect to our internet service rather than the phone line. Dick seconded the motion. The motion passed. This is a necessary addition to our new phone system.

7.The treasurer will send our 2016 contribution statements by email this year for those who have provided us with an email address. This will save postage. Those without an email address will be mailed a hard copy statement.

8.The Nominating Committee will soon be meeting to select our next year's board members. Our Board Chair asks each present member to be thinking of possible replacements for their position and bring them to the Nominating Committee. We need to select those who are appropriate to the given task.

9.The meeting was adjourned at 3:45 p.m.

The Sunday Service Welcome and Gratitude schedule for February:

February 5 Dan Bond

February 12 Halcyon Domanski

February 19 Nancy Tozer

February 26 Eric Waldman

Our next meeting will be on February 12,2017 at 1:30 p.m.

Dan Bond will be the time monitor

Respectfully submitted, Pam Leininger, Board Secretary