

East Shore Unitarian Universalist Church
Board of Trustees meeting
February 12, 2017

Present: Dan Bond, Kristine Burkwood, Halcyon Domanski, Kathleene Huntley, Dick Hurwitz, Pam Leininger, Rev. Denis Paul, Nancy Tozer, Eric Waldman

Absent: Bill Butler, Tiffany Griffith

Secretary's Report: There were two corrections to the January minutes. Nancy made a motion to accept the minutes with two corrections. Dan seconded the motion. The motion passed.

Reports:

Chair Report: attached

Minister's Report: attached

RE Report: A retreat is planned for the RE Committee. A child dedication will take place for 5 children sometime this year.

Membership: Our membership number is 163 at this time. The information for the annual Congregational Certification has been sent.

Treasurer's Report: All bills are paid and accounts up to date at this time. Dan will make contact with Ribelli about our routine plowing which has not been done in a timely manner. Matt Hoffert has been named as a back up custodian in the event that Richard is not available.

Financial Secretary's Report: There is a question about the line item "security" in the financial report. Eric will check on this item.

Finance Report: **1.**The kickoff for the Stewardship campaign is set for Sunday, Mar. 5. **2.**The committee will decide on a theme for the campaign. **3.**The annual financial review is complete and will be available by the March board meeting. **4.** The planning of next year's budget has begun. **5.** The Finance Committee is still looking at the possibility of refinancing the mortgage. **6.**The committee is planning to assign more tasks to our church secretary, Linda Work, since she seems to have the time and skills to take on more in the office. She may work with Eric on issues concerning the financial report. There are also some contradictory issues in our rental agreements that need to be put in order.

Committee on Ministry: The committee is issuing a survey to be completed by members and friends concerning Rev. Denis' contract. This will be available on line and hard copies will be available.

Unfinished Business and Action Plan

1. Steve Hairston is willing to take on the role of the Building and Grounds Chair but he is not a member. Marten Schreiber is willing to serve in that capacity until the end of this fiscal year. Our By-Laws state that a person who chairs a committee must be a member

Dan made a motion to set up an Ad Hoc committee to handle the concerns of our Building and Grounds. Dick seconded the motion.

Discussion followed.

After discussion Dan withdrew the motion.

Nancy made a motion to set up a committee to review the by-laws. Committee members will be established by the chair but will include members of the committee on Ministry, the Board of Trustees and the Finance committee.

Eric seconded the motion. The motion carried.

Dan will chair this committee.

Marten Schreiber will be appointed Buildings and Grounds committee Chair by our Board Chair. She will notify us if he accepts.

2. The Annual Report from last year is now on our member page on the website.

3. We still need a chair person for Night at the Races.

New Business

1. We need a replacement for a person who has resigned from the Nominating Committee. The alternate is also unable to serve at this time.

Dan made a motion to nominate Dick Hurwitz to the Nominating Committee.

Kristine seconded the motion. The motion carried.

2. **Nancy made a motion in accordance with article 4.3.c. of the By-Laws to remove the following people from our roll of members:**

Shirley Rosa, Bill Rudman, Steve Uhlir, Noelle Uhlir and Mark Wernet.

Eric seconded the motion. The motion carried.

3. Dan made a motion to increase the compensation of our secretary, Linda Work, on the anniversary of the date she began her employment here. Her new rate would be \$14.00 an hour for a 16 hour work week from Tues. to Thurs. Pam seconded the motion.

Discussion followed. The motion was withdrawn.

It was decided that we will leave Linda's work hours and compensation at the current rate until we see how her new responsibilities with finance play out. It is possible that other tasks may be assigned to her.

4. There are 18 checks that have been written from our accounts that have not cleared those accounts. 11 of them are more than 12 months old.

Dan made a motion that Linda will try to reach the payees of these outstanding checks. Then our Financial Secretary, with input from Finance Committee, can handle them as they see fit. Dick seconded the motion. The motion carried with one abstention.

5. Dan made a motion to purchase a commercial carpet cleaner for the amount of \$999.00 with funds from the Building Fund. Eric seconded the motion.

Discussion: We agreed that owning a commercial carpet cleaner would save time and money and be more useful than the household use cleaner that we have now. Our custodian Richard suggested a particular unit named Aqua Power.

The motion carried with one abstention.

6. Dan has suggested that we pursue the idea of purchasing our own truck that could be used for snowplowing. The purpose would be to handle our own plowing in house. There was cautious agreement for Dan to pursue this idea and bring it to a future board meeting.

Welcome and Gratitude for Sunday Services:

March 5 Dan Bond

Mar. 12 Eric Waldman

Mar. 19 Kathleen Huntley

Mar. 26 Halcyon Domanski

ListServ Monitor: Rev. Denis

Meeting adjourned at 3:30 p.m.

Respectfully submitted, Pam Leininger, Secretary, Board of Trustees