

**East Shore Unitarian Universalist Church
Board of Trustees Meeting
March 12, 2017**

Present: Dan Bond, Kristine Burkwood, Halcyon Domanski, Kathleene Huntley, Dick Hurwitz, Pam Leininger, Rev. Denis Paul, Nancy Tozer, Eric Waldman,
Absent: Bill Butler, Tiffany Griffith
Guest: Matt Hoffert, Shirley Hairston

Secretary's report: There were two corrections to the February minutes.
Nancy made a motion to accept the minutes of the February meeting with two corrections. Dick seconded the motion. The motion passed.

Reports:

Chair: attached; Nancy commented that we need to mark the resignation of our custodian Richard Yukl in some way although he does not want public acknowledgment. A card and gift card to Harbor Freight Tools was suggested. Halcyon will organize the details.

Minister: attached; Rev. Denis has been focused on stewardship and staff development as well as issues with The House Next Door.

RE: attached; On March 4 our Religious Education group held a retreat to discuss future goals and strategies. It was attended by 8 adults, two teens and one child. Topics discussed are included in the report.

Membership: Our official membership number is 158.

Treasurer: attached; Bills are paid and accounts are up to date at this time. Dan mentioned the possibility of paying all monies owed to the Kluth and Ropog Funds since the balance owed on each is small. It was decided that we will first fulfill our budget obligation to UUA and CER dues and consider this later.

Financial Secretary: attached; Expenses are being kept under control. Eric noted that the Coffee Fund is paid with the church credit card but is entered into the books correctly. The questions concerning the outstanding checks discussed at our February meeting have been resolved .

Finance: Our Finance Chair, Shirley, reports that the 2017-18 Stewardship campaign has begun led by Ruth Troup and early results have been guardedly promising. The process of creating the 2017-18 budget will begin soon.

The church has been offered a gift of a new TV and stand with the approximate value of \$2500.00. This will be stored in the storage area in the back of the sanctuary and be used for a variety of presentations in the church. The TV in the RE wing will stay.

Dan made a motion to accept the offered gift of a TV and stand. Eric seconded the motion. The motion passed.

COM: attached; The survey mentioned at the February meeting was sent to members and friends and the results are in. The two options of hiring Rev. Denis at 3/4 time and hiring at full time with a salary raise and 2 year contract were a virtual tie. This is the direction that we will head and the choice will be dependent on our stewardship campaign.

The hope is to have contract details worked out by May to present to Rev. Denis.

Unfinished Business

1. We failed to locate a chair for our fundraiser, Night at The Races but board members Kathleene and Tiffany have agreed to organize this event. All board members will be expected to step up and help where needed. No firm date has been set but it will be held in late May or early June.
2. It was agreed that the monitoring of the Listserv will be discontinued at this time. There have no recent problems involving inappropriate use.
3. Eric will work with our church secretary Linda to help her learn to do some data entry using Power Church.

New Business

A possible candidate for the position of board secretary has asked if it will be acceptable to record the board minutes for later transcription. Board members agreed that this would be acceptable.

Since the event of a downed tree damaging "The House Next Door," the condition of the house has been on our radar. **Nancy made a motion to set up a task force to study the necessary repairs and costs as well as the uses of the house. Dick seconded the motion.**

Discussion followed the motion. The house itself is structurally sound but the garage is unsafe and needs to come down. The task force will take the next steps. This task force will include Ben Kotowski, Sharon Waite, Matt Hoffert, Rev. Denis, Dan Bond and Marten Schreiber.

After discussion a vote was taken and the motion to set up the task force passed.

Board members were presented with a revised **Rental Policy and Fee Schedule** prior to the meeting. Members were asked to review the policy. The term Non-profit organizations will be changed to Charitable organizations.

Kathleene made a motion to accept the Rental Policy with suggested changes. Kristine seconded the motion. The motion passed.

It was agreed that the May board meeting will be changed from the second Sunday in May, which is Mother's Day, to the third Sunday, May 21, 2017.

Prior to the March meeting the board members received information from our treasurer concerning mortgage refinancing options.

Eric made a motion to set a date, according to the By-Laws, for a Congregational Special Meeting to present information to the congregation concerning the possible refinancing of our mortgage. Kristine seconded.

Discussion followed. The date of April 2, 2017 was suggested as a meeting date. Nancy will create a letter to send to the congregation according to the time frame as stated in our By-Laws. Eric and Dan will present the information during the meeting.

A vote was taken and the motion passed.

We have a rental request from a member to use a room in our RE wing for the purpose of quiet study. A rental fee of \$60.00 a month was suggested. The number of months to be used is not specified at this time. Obviously this use would be at times that the room is not in use for church purposes.

Dan made a motion to rent a room in our RE wing to Mark Guizlo for \$60.00 a month. Kristine seconded the motion. A vote was taken and the motion passed.

**The next two meetings of East Shore UU Church Board of Trustees will be
Sunday, April 9,2017 at 1:30 p.m.
Sunday, May 21,2017 at 1:30 p.m.**

Dan Bond will be the monitor of the April meeting.

April Worship Service Welcome and Gratitude Schedule:

| | |
|-----------------|----------------|
| April 2 | Nancy |
| April 9 | Eric |
| April 16 | Halcyon |
| April 23 | TBA |
| April 30 | Eric |

Respectfully submitted, Pam Leininger, Board Secretary

