

## ESUUC MINUTES OF THE BOARD OF TRUSTEES MEETING AUGUST 12, 2018

By Mary Bender substituting for Laura Solomon

Present: Bob Ross, Tiffany Griffith, Marten Schreiber, Rev. Denis Paul, Jared Hammond, Scott Wise, Kristine Burkwood, Julia Kotowski, Dan bond, Halcyon Domanski, and Mary Bender

Also present: Nancy Tozer with information about Blue Sky Festival

CALL TO ORDER 12:15 p.m.

CENTERING by Rev. Denis

CHECK IN

MINUTES FOR JULY, 2018 MEETING: Approved

### REPORTS:

- A. Chair report is distributed. See Exhibit A
- B. Minister's Report was sent by email
- C. Building and Grounds:
  - 1. House Next Door: Marten reports that Ben Kotowski has a key and is lining up bids to begin needed repairs.
  - 2. The garden triangle at the back of the church building will be planted with grass for ease of care. On 9/8/18 the perennials will be moved to an area south of the driveway.
  - 3. Playground will be mulched, and volunteers are needed to spread the mulch.
  - 4. Blue Knight, LLC submitted a reasonable bid for cleaning the carpet at \$730 for the sanctuary and narthex. This needs to be done. It is within the budget for Building and Grounds, but will probably result in a deficiency later in the fiscal year. Marten may need to ask for additional funds for other needs later.
  - 5. Lawnmower: blew a hydraulic hose. We are already over budget for mowing, so next fiscal year's budget will need to be increased. Marten will get the mower fixed, but will be over budget.
  - 6. Monthly Clean Up: It went better this month due to the additional outreach efforts. We need to keep the condition of the building and grounds in focus for the congregation.
  - 7. R.E. Wing is prepared for painting. See D.R.E. report for details.
- D. D.R.E. Report by Halcyon:
  - 1. Halcyon invited the Board to view the rooms that are ready for painting. The rooms have been cleaned, the library organized, and the preschool donations organized. Painting will begin soon. Volunteers will be needed, as well as donations of painting supplies.
  - 2. O.W.L. has seven young people signed up.
  - 3. Kristine Burkwood will be the director for a Senior High CON at ESUUC October 12-14, 2018.
  - 4. Halcyon's contract has been prepared with the assistance of the personnel committee. It needs to be distributed to Board members so it can be approved at the next meeting.

- E. Membership Report: Patrick McGovern submitted the latest count at 158 members, but the names of additions and removals must be formally presented to and approved by the Board. Bob Ross will check with Patrick to make sure the Board is caught up with that process and he will verify that the Book of Members is kept current, as well. Next month we can approve any changes that may have been missed.
- F. Treasurer's Report: Dan Bond submitted his report in writing. See Exhibit B
- G. Financial Secretary Report: Mary Bender reports. See Income and Expense Report, Exhibit C. Income is more that anticipated for this time in fiscal year, and expenses are less than anticipated. Cash flow is good.
- H. Finance Committee Report: Dan Bond reported for Shirley Hairston
  - 1. We are anticipating funds from the estate of Linda Lekson, but it will be some time before the funds can be released.
  - 2. Motion by Dan Bond, seconded by Scott wise, to approve \$500 from the Ropog endowment account to pay for two more Silent Witnesses as to domestic violence. The Motion carried unanimously.
  - 3. Capital Campaign is on track despite some needed expenditures.
- I. Committee On Ministry Report: Tiffany Griffith remains on the committee, and Minna Zelch is convener. Bill Pastor has accepted the role of Minister's representative.

#### UNFINISHED BUSINESS:

- A. Review of Action Plan
  - 1. Mary Bender is trying to locate old Committee Guides.
  - 2. Dan Bond needs to get the signatories changed for new fiscal year as to bank accounts.
  - 3. Bob Ross will contact Finance Committee about investment opportunities.
- B. Bylaws update: Bob Ross will speak to Tim Ray again about taking steps for a special congregational meeting to approve the, "easy" changes recommended by the committee. After that is accomplished, we can schedule some meetings to provide the congregation with more information about the more controversial changes recommended by the committee.

#### NEW BUSINESS:

- A. Bob Ross will update the list of Board members and Committee chairs.
- B. Sunday, Aug. 19 will be a meeting after church to schedule as many events as possible so the church calendar is updated.
- C. Board Retreat will be 9/15/18 from 9:00 am to 1:00 pm at Morgan Swamp of the Nature Conservancy, 3973 Callendar Rd. in Rome Ohio. Bob will bring coffee, cups, cream and sugar. Rev. Denis has ordered book to read for discussion: *Can Our Church Live* by Alice Man.
- D. Blue Sky Festival Report by Nancy Tozer: Nancy summarized the history of this annual festival. It started as a church project, but has been under the auspices of N.E.O.M.A. since 2014, which makes it eligible for more funding. This also lessened East Shore's liability. East Shore has continued to host the festival, but parking has become an increasing problem, and became critical last summer. The festival this August 25 will be at ESUUC for the last

time. In 2019, it will be held at Willoughby Fine Arts. Nancy wants us to think about how we can maintain our supportive connection to the festival. She will put information in the Beacon.

E. Choir Director

Marj Hill is being treated for health issues, and will need to take time off for surgery in September. Substitute directors/and/or pianists will probably exceed the music budget. The Board will continue to monitor the situation so we can support Marj's needs and provide back up musicians as needed, being mindful that sometimes the budget must include some flexibility.

F. Paper: The Board is encouraged to save paper use when possible. Use email as much as possible for committee and board reports etc.

G. Curbside Presence: Our sign is lacking. We need room for a message to show who we are and what we promote. Also, it needs more contrast for visibility. Discussion followed as to possible use of banners. No conclusion was reached.

H. Welcome Schedule:

9/2/18 Mary Bender

9/9/18 Julia Kotowski

9/16/18 Dan Bond

9/23/18 Jared Hammond

9/30/18 Tiffany Griffith

I. Action Plan: The following items go on Action Plan: Minutes by Mary B.; Bylaws follow up by Bob R.; Update list of committee chairs etc./ Bob R.; Investment possibilities/ Bob R. and Finance Committee; Book to read for Retreat/Bob R. ; Halcyon's contract to be distributed by Halcyon.

J. Scott will be monitor next month.

ADJOURNMENT at 1:50 p.m.

