

East Shore UU Board of Trustees Meeting
October 13, 2019

Present: Julia Kotowski, Jared Hammond, Shirley Hairston, Bob Ross, Minna Zelch, Sue Borstein, Mary Stewart-McGovern

Absent: Mark Guizlo, Diana Jackson

Attending: Rev Denis Letourneau Paul, Halcyon Domanski, Marten Schreiber, Patrick McGovern

Meeting called to order by Julia Kotowski, Chair, at 12:22 pm. Board Covenant read by all members, Check in moved to end of meeting.

Updates to agenda: Sunday, November 24th from 9-2 pm will be blood drive. It is still done to honor Ralph Friedman and will be called Ralph Friedman Memorial Blood Drive.

Motion made by Shirley Hairston to dispense with reading of the minutes. Seconded and passed.
Motion made by Mary Stewart-McGovern to accept September 8, 2019 minutes. Seconded by Bob Ross. Motion passed.

Motion made by Shirley Hairston to accept the September 14, 2019 special board meeting minutes. Seconded by Mary Stewart-McGovern. Motion passed.

Unfinished Business:

Still need examples of preapproval letter for expenditures. Mary will bring this by next meeting.

New Business:

1. Fahr Fund Trustee to be appointed.

Motion made by Mary Stewart-McGovern to appoint Sue Borstein as trustee to the Fahr Fund. Seconded by Shirley Hairston. Motion passed.

2. Upcoming Events reviewed for the next month including Soup lunch in conjunction with Halloween parade, 40th Art Show next clean-up day along with the blood drive
3. Music Director Search Committee.

Shirley shared what is currently in the music program finances. Approximately 25% of the \$2000 budget has been used to date. There is addition, \$3000+ in gifts from memorials made to music that is in a separate, stand alone account. Kluth Fund is also an additional resource for music.

Finance Committee would like to stretch the music budget for two years for ongoing music programming during the Sunday Service. Discussion about what should be the charge to this Music Search Committee with the movement away from finding a music director to the focus of securing music for Sunday Services.

Motion made by Shirley Hairston, seconded by Minna Zelch that charge of the Music Director Search Committee be changed from finding a director to be an ad hoc Sunday Service Music Team with the purposes of:

- **Schedule/plan/provide music (recorded or live, with or without the choir) at each Sunday Service**
- **Provide occasional or regular per diem for direction of the choir**
- **Make a proposal for music programming going forward to the Board (by March 1, 2020) and to the Congregation at the Annual Meeting.**

Motion Passed.

4. Ad Hoc Security Committee Recommendations.
 Committee members shared current process of their work. Committee has been reviewing all security risks possible at the church and believed that highest safety risk is related to children and youth. Committee reviewed church policy that was last updated in 2007 and made a number of recommendations and updates. Committee recommends (1) criminal background checks be required of all compensated as well as volunteers working with our youth prior to commencement and every three years. (2) Church policy related to children and youth be updated to be in line with current UUA guidelines (2019) (3) Training be updated annually related to child abuse and neglect, bullying, sexual harassment and other training as deemed necessary.
Motion made by Mary Stewart-McGovern that the Board receive the Ad Hoc Security Committee recommendations related to Child and Youth safety risks and turn these findings over to the RE Council for review and follow-up. Seconded by Bob Ross. Motion passed.
5. Board Retreat brainstorming ideas were shared from last month. Julia shared what Ian had written down.
6. Committee on Ministry. Jared reviewed goals set for Rev Denis for Fall 2019 -Spring 2021. Goal #4 was modified to read “present recommendations/findings of the ad hoc security committee related to risks and consequences for the security of the congregation”.
Motion made by Shirley Hairston to accept the ministry goals as modified from the Committee of Ministry. Seconded by Minna Zelch. Motion passed. Jared will send this information to other committee members; Julia will contact Eric re finalization of contract.
7. Updating of Membership List. Discussion related to current membership list and questions from Ruth Troup in understanding the actual number of people contributing to church. Pat McGovern will request this information from Linda Work and will review confidentially with Rev Denis.

Reports:

1. Chair – see attached report
2. Minister- see attached report
3. DRE- see attached report
4. Building and Grounds- Marten is finishing up the contract to get the DRE office fixed and two contracts will be going out. RE wing is nearly complete with exception of the restrooms. Goal to replace signage from gender specific bathrooms to just bathrooms. Steve Hairston will help with mentoring the DRE office repairs.
5. Membership. Pat McGovern shared that three members have passed away.
Motion made by Shirley Hairston to remove Doris Wince, Marj Hill and Richard Yukl from membership due to death. Seconded by Bob Ross. Motion passed. One new member has signed the book this month.
6. Treasurer’s Report/ Financial Secretary Report
Motion made by Minna Zilch to accept the Treasurer’s report as presented. Seconded by Jared Hammond. Motion passed.
 On behalf of Mark Guizlo, Shirley presented Financial Secretary report. They are working hard to have expenses charged to the correct accounts.

7. Finance Committee. Request made for seed money to kick-off the capital campaign. This would come from the current capital campaign funds. Dan Waite is now on the finance committee.
Motion made by Shirley Hairston that up to \$750 from the current Capital Campaign funds be allocated to do kick-off for 2020 Capital Campaign. Seconded by Mary Stewart-McGovern. Motion passed.
8. Committee on Ministry. Jared shared that ministry goals were developed. COM has offered to help facilitate a congregational discussion (if interested) related to the flag question.

Check In/Out.

Motion made by Shirley Hairston for meeting to adjourn. Seconded by Minna Zilch. Motion passed. Meeting adjourned at 2:17 pm.

Next Board Meeting November 10th at 12:15pm

Submitted by Sue Borstein