

East Shore Board of Trustees Meeting
March 14, 2020

Attending: Sue Borstein, Julia Kotowski, Mark Guizlo, Bob Ross, Jared Hammond, Mary Stewart-McGovern, Diana Jackson

Absent: Shirley Hairston, Minna Zelch

Participating: Rev Denis Paul Letourneau, Halcyon Domanski

Meeting called to order at 1:40 pm by Julia Kotowski. Board meeting of March 8th, 2020 was cancelled due to lack of quorum. March 14, 2020 meeting held remotely via Zoom interactive meeting application in light of COVID- 19 virus issues. Mark Guizlo served as monitor.

Reading (Olympia Brown) by Rev Denis. Check in of Board members and attendees.

Agenda Update: Need to pick alternate dates for April and May Board meetings since they fall on Easter and Mother's Day. Decision made to hold next Board meeting on March 28th, 2020 at 3 pm via Zoom to assess how health issues are affecting congregation and community. Julia will organize meeting and send out invites. Defer presentation of reports due to time limits of the meeting.

Motion made by Mark Guizlo to accept February 9th Board minutes as presented. Seconded by Jared Hammond. Motion passed.

New Business:

1. March 15th Service will be held via Facebook Live. Rev Denis noted that they will not continue to use Facebook for future services since they cannot use music or videos as part of the service. He is optimistic about the congregational response as at last prayer circle, 26 people joined via Facebook Live for the 6:15 am meeting. He and Halcyon have been working this week on ways to do on-line, interactive services. He noted that this would have been his planned furlough week, but has remained flexible to meet needs of the congregation in light of COVID-19 issues.
2. Julia has obtained Zoom account for the church. It allows as many meetings as organization wants with up to 100 people per meeting. For services, will need someone to act as technical support for individuals who need help to log on. Decision that Linda will help to find ways to notify all church members about this change as church will use Zoom for future online services and meetings. Mary Stewart-McGovern offered to make information available via social media sources. She stated that Pat McGovern (as membership chair) plans to do greeting at the church in case visitors show up for services.
3. Decision made to do telephone tree to let all members and friends currently listed in directory to be aware that there will not be services at the church this Sunday. Directory calls were divided up between attending Board members to make calls by end of the day. Mary Stewart-McGovern will craft message for Board members to share in phone calls and to be posted on listserv as well as East Shore Facebook page.
4. **Motion made by Mary Stewart-McGovern that the church building be closed to all except church staff, facilities chair and vendors, Board members, the Assistant Treasurer and those involved in the production of electronic Sunday services through Sunday, April 5th, 2020. Motion seconded by Jared Hammond. Motion passed.**
5. Stewardship Campaign. March 15th was to be kick-off for the campaign. Clark Waite will do personal reflection at the service on March 15,2020. Plan to have both email and regular mail information sent to members and friends of the Church . She will have brochure completed by end of day on March 15th. Stewardship goal set at \$200,000. In lieu of "fancy" coffee hour/luncheon that was being planned, Mary

suggested that Visa gift cards been given out in lottery for those individuals who return their pledge cards in timely fashion.

6. Next Congregational Restructuring Meeting is tentatively planned for April 26,2020 after services as a follow-up from the first meeting.
7. Rev Denis asked that Board ok that Linda be given flexibility in her job hours during this time. Board agreed that this was acceptable to do.
8. Home Schooler group. Halcyon will notify them that church building is closed.

Motion made by Mark Guizlo for meeting to adjourn. Seconded and passed. Meeting adjourned at 2:50 pm.

Next Board meeting scheduled via Zoom on March 28th, 2020 at 3 pm.

Submitted by Sue Borstein

Accepted March 28, 2020