

**East Shore UU Church Board Meeting**  
**April 25, 2020**

**Present:** Julia Kotowski, Sue Borstein, Diana Jackson, Shirley Hairston, Mary Stewart-McGovern, Jared Hammond, Minna Zelch, Mark Guizlo,

**Absent:** Bob Ross

**Attending:** Rev Denis Paul Letourneau, Halcyon, Domanski

Meeting called to order by Julia Kotowski via Zoom at 2:04 pm. Rev Denis did a reading. Dispensed with Board member check-in. No additions to the agenda.

**Motion made by Diana Jackson, seconded by Minna Zelch to dispense with reading of the minutes.**

**Motion made by Shirley Hairston, seconded by Minna Zelch to accept the April 11, 2020 minutes as presented. Motion passed.**

**New Business:**

1. 2020-2021 Board of Trustees and Committee on Ministry nominations.  
Julia Kotowski presented slate of candidates determined by Nominating Committee. Noted that committee had worked hard to bring on newer members to the Board and looked at leadership development. Corrections made on presentation in regards to term limits with trustees.
2. Update on Payment Protection Program (PPP) application.  
Shirley Hairston shared that Church had received loan that will be turned into grant as long as Church follows provisions of the program. Program will cover payroll and expenses starting on April 23, 2020 for eight weeks. She is working with Linda, church secretary, to ensure that all documentation is in place. Discussion about how to pay child-care assistant. Decision made that Rev Denis will send her monthly pay out of Minister's Discretionary Fund as way to continue her income while church attendance is on hiatus.
1. Stewardship Campaign. At this time, \$157,160 has been pledged from 64 pledge units for 2020-2021 church year. Mary has written thank-you notes to each person who has made a pledge.
2. Budget for 2020-2021.  
Shirley Hairston presented tentative budget developed by Church Finance Committee. With the anticipation that budget will be estimated at \$165,000. She stated that this is not final budget, but noted the following: art show and rummage sale removed from budget as fundraisers. Anticipate that church will again hold Auction in coming year. Need to add Rev Denis' \$2,000 bonus into the budget as well as additional monies for search for next developmental minister. Noted increased money to do background checks, grounds maintenance to complete the playground, and equipment inspection fees. Discussion of how PPP program will be accounted for in the budget and that there is still possibility that Lekson funds will be used in balancing the budget. Appreciation was given to Shirley, Mark Guizlo and Finance committee for their efforts.
3. Annual Meeting  
Annual Meeting is set for Sunday, June 7, 2020. Board discussed how to hold meeting in light of COVID-19 pandemic. Decision by Board to hold meeting with both remote and in-person attendance. Due to intricacies, will hold "Mock" annual meeting to test out this process. "Mock" meeting will be held Sunday, May 17<sup>th</sup> at 1 pm. Will invite 10% of the eligible voting congregation to test out the on-line process. Julia will send out letter to congregation regard

change in format. Noted that eligible voters must be members of the congregation no later than May 7<sup>th</sup>, 2020.

4. Organization Restructuring Meeting is scheduled for Saturday, May 2<sup>nd</sup> at 10 am via Zoom. Mark Guizlo, Patrick McGovern, Dick Hurwitz, and Rev Denis have been coordinating efforts. Zoom invites will be sent out via email to congregants.

5. Extension of Building Closure.

**Motion made by Mary Stewart-McGovern that the Church building will remain temporarily closed until further notice except to all church staff, facilities chair and vendors, Board members, the assistant treasurer, and those involved in the production of the electronic Sunday Service. Exceptions will be made by the Board of Trustees as an on/off basis for restrictive openings. Seconded by Jared Hammond. Motion passed.**

6. Reminder that Red Cross Blood drive is May 17<sup>th</sup> at East Shore from 9 am to 2 pm. Julia will touch base with Bob Ross about this planning. At this time, there appears to still be available time slots to fill.

**Motion made by Mary Stewart-McGovern for meeting to adjourn. Motion seconded by Shirley Hairston. Motion passed.**

**Next Board meeting scheduled for Saturday, May 9 at 10 am.**

Submitted by Sue Borstein

*Approved May 9, 2020*