

**Board of Trustees Meeting
East Shore Unitarian Universalist Church
May 17, 2016
DRAFT**

The meeting of the Board of Trustees was called to order at 6:11 p.m. by board chair Nancy Tozer.

Present: Kristine Burkwood, Bill Butler, Tiffany Griffith, Rev. Denis Paul, Justin Simmons, Nancy Tozer, Eric Waldman

Absent: Maggie Calkins, Halcyon Domanski, Pam Leininger, Jason McCann

Guests: Lynne Killgore, David Michel

Secretary's Report: The minutes of the February meeting were read. There were two corrections.

[Corrections: 1. Last page, Next meeting will be at 1:30 pm not 6 pm. 2. Discussion of holiday services, clarification: We are not requiring the minister to officiate at both holiday services, it will be a collaboration between the minister and worship arts.]

Minutes:

Motion made by Bill Butler to approve the 4/11/2016 minutes as corrected. Motion seconded by Kristine Burkwood. Motion Passed unanimously.

Board Chair's report: See report. Annual meeting notice mailed on time. We have nine people going to GA. Seven are eligible to be delegates. The other two are Rev Denis and Halcyon who may not be delegates.

Minister's Report: See report. Had more people from East Shore at the OMD meeting than from any other church. Emily Detar has asked East Shore to ordain her with the Wooster congregation next spring. Rev. D has asked Emily to come up with the plan.

DRE Report: See report.

RE Council: See report. Boston trip has raised over ½ the money needed.

Membership Report: No Report

Treasurer's Report: See Report.

Financial Secretary: Income and Expense statement reviewed.

Finance committee: Pledge reminder letters going out. The 60th Anniversary collection was \$675 and that is going to the building fund. Recommend moving Power Church to the online version. Dick Hurwitz looking at gas bills for tax refunds.

Capital Campaign: Capital campaign is at \$115,000 pledged from 70 pledges.

Committee on Ministry: will meet tomorrow night.

Action Plan: See plan.

Old Business:

None

**Board of Trustees Meeting
East Shore Unitarian Universalist Church
May 17, 2016
DRAFT**

New Business:

- Nomination committee is producing a job description for each elected position. They want each member to review their job description and offer any edits needed.
- Kitchen committee needs more counter space and has offered to put in additional cupboards for more storage. A member of the committee has offered to pay for the new cupboards and to get them installed.

Motion made by Eric Waldman to approve accepting the new cabinets especially since they will not impact the budget. Seconded Tiffany Griffith. Motion passed unanimously.

- Appointing delegates to GA. East Shore can designate four delegates. After discussion the board appointed

Motion made by Tiffany Griffith to appoint the following four people as delegates to GA and four additional people as alternate delegates. If any of the delegates cannot or will not serve, the alternates will move up. Passed unanimously.

Delegates: Bree Byrd, Dave Michel, Kaaren Biggin, and Dan Bond. Alternates: Lynne Killgore, Rose Bouch, Cathy Severance and Justin Simmons.

- Emergency preparedness plan. Get best practices from other congregations and make a presentation to the board. Tiffany Griffith will take on this action.
- Congregational gift to Rev Denis and Rev Joe's wedding. No board action.
- Split collection list for next Fiscal Year was presented to the board. See listing attached.

Motion made by Nancy Tozer to accept the list as proposed by the Finance committee with April changed to the Holden Arboretum. Seconded by Kristine Burkwood. Passed with 3 ayes and 1 nay.

- The Finance committee presented the 2016-2017 Fiscal Year budget. After a long discussion the budget was accepted

Motion made by Nancy Tozer to accept the budget as presented by the Finance Committee. Seconded by Eric Waldman. Passed unanimously.

Adjourned at 8:45 pm.

Announcements:

Board Meeting on June 14th at 6:00 pm

Centering:

Monitor:

Submitted

Dave Michel substituting for Pam Leininger,