

# **East Shore Unitarian Universalist Church**

## **Minutes of Board of Trustees Meeting**

**July 14, 2013**

The regular meeting of the East Shore Unitarian Universalist Church Board of Trustees was called to order at 6:04 P.M. on July 14, 2014, at East Shore, the Board Chair presiding and the Secretary being present.

**Present:** Dick Hurwitz, Jason McCann, Pat McGovern, Dan Bond, Kaaren Biggen, Kristine Bowers, Rochelle Luckwitz, Halcyon Domanski and Rev. Judy Bagley-Bonner.

**Absent:** Mary Bender

**Guests:** Mark Guizlo, Nora Nemec, Amy Bennett and Sharon Waite.

### **Secretary's Report:**

A motion was made by Dan Bond to accept the minutes of the June 9, 2013 meeting as corrected. *The motion was seconded and approved unanimously.*

### **Reports:**

#### **A – Chair:**

Dick Hurwitz thanked the former members of the Board for their service and welcomed the new members to the Board. He submitted that he would like “love and affection” to be an ongoing theme to our service in the coming year.

#### **B – Minister:**

Report attached.

#### **C – Religious Education**

Report attached. Halcyon Domanski added that the RE Summer Event referenced in the report will take place on August 10, 2013.

#### **D – Membership Committee**

Sharon Waite reported that the annual pancake breakfast was a success with over 100 attendees. Membership also acquired a 6 film series on Unitarian Universalism which may be incorporated into orientation for new members and also might have use for an Adult RE class.

## **E – Treasurer’s Report**

Report attached.

## **F – Financial Secretary’s Report**

Report attached.

## **G – Finance Committee**

Dan Bond reported that the rummage sale netted \$5312.38.

Jason McCann reported that “Night at the Races” fundraiser is moving forward with a target date of January, 2014.

Jason McCann submitted the Committee’s findings on hosting a “Buckeye Charity Poker” event and reported that operator says we would make a minimum of \$3000. (FAQ Attached) A motion was made by Dan Bond that the Board authorize the Finance Committee to proceed with planning a Buckeye Charity Poker event. *The motion was seconded and unanimously approved.*

Dan Bond reported that the Blue Sky Festival Committee is proceeding with plans for their 2014 event with a tentative date for the Saturday before Mother’s Day.

The Committee reports that Jerie Green has expressed interest in the position of rental coordinator. Dan Bond made a motion to appoint Jerie Green Rental Coordinator. *The motion was seconded and passed unanimously.*

The Finance committee reports that a “key fob” system installation for church access would cost \$4500 and recommends keeping the current key system and instituting a \$5 deposit to be made by all existing and new keyholders. Dan Bond made a motion that “All present holders of keys will be required to submit a \$5 deposit or turn in their key and any newly issued keys require the payment of a \$5 deposit. Anyone who makes the deposit for their key and returns the key will get their deposit back.” During debate it was asked if a “keypad” system had been fully explored by the Finance Committee and was confirmed that it had not been investigated. A motion to table was made by Pat McGovern. *The motion to table was seconded and approved.* The Finance Committee will investigate and report back on the feasibility and cost of a “keypad” system.

## **H – Stewardship Committee**

The Stewardship Committee reports that there are \$188, 556 pledge dollars from 127 pledge units.

## **I – Transition Team**

Mark Guizlo having left the Board, Kristine Bowers will assume the Board Liaison role with the Transition Team.

## **New Business**

### **1 – Smart Church Planning Workshops**

Informational flyer attached.

Dick Hurwitz expressed his hope that all Board members will attend this event.

Religious Education will help spread the word and Rev. Judy Bagley-Bonner will also promote the event from the pulpit. Kaaren Biggen will organize food for the August 24<sup>th</sup> event and RE will organize the food for the September 14<sup>th</sup> event.

A motion was made by Dan Waite that “The remainder of the Scholarship Fund will be available to support attendance at the Smart Church Workshop at the discretion of the Board Chair.” *The motion was seconded and approved unanimously.*

### **2 – Minister’s Discretionary Fund**

Proposal and text of policy attached.

A motion was made by Dan Bond to accept the Minister’s Discretionary Fund Policy Proposal as amended. *The motion was seconded and approved unanimously.*

### **3 – Board Retreat**

It was decided that the Board will participate in a retreat at the home of Dick Hurwitz starting at 2 p.m. on Sunday, August 18, 2013.

### **4 – Board Meeting Schedule**

The Board’s next regular meeting will take place at 12:15 p.m. on Sunday, August 11, 2013 in the Community Room at East Shore UU Church.

## **Unfinished Business**

### **1 – Rental Coordinator**

Action was taken during the Finance Committee section including Jerie Green’s appointment as Rental Coordinator.

## **2 – Beacon Mailing Group**

A folding machine has been acquired that should greatly facilitate putting together the newsletter. Once the machine is adjusted correctly and tested, Halcyon will check with Donna whether she thinks the machine will save enough time for her to put together the newsletter without adding more time to her schedule.

## **3 – Care Committee**

A motion was made by Dan Bond to appoint Nancy Kotowski the Chairman of the Care Committee. *The motion was seconded and approved unanimously.*

## **4 – Open Committees**

Auction, Stewardship and Social Justice Committees are among the standing committees in need of chairs. Committees will be one of the topics of the Board retreat in August.

## **5 – Interim Activities**

A decision on what the church is looking for in the next minister will need to be made by the end of the year.

## **6 – Order of Service**

A proposal to consider use of a permanent reusable cover for the Sunday Order of Service was referred to the Worship Arts Committee.

## **Action Plan**

Dick Hurwitz reviewed the items on the Action Plan (see attached) and indicated that a clean copy will be distributed to Board Members via email.

The meeting was adjourned at 8:29 p.m.

Respectfully submitted,

Pat McGovern

**Next Meeting: Sunday, August 11, 2013 12:15 p.m.**

**Centering: Jason McCann**

**Monitor: Dan Bond**

**Attachments (available on request):**

**Minister's Report**

**R.E. Report**

**Treasurer's Report**

**Financial Secretary's Report**

**Buckeye Charity Poker Flyer and FAQ**

**Smart Church Workshop Flyer**

**Minister's Discretionary Fund Proposal, Policy as amended and background information**

**Action Plan**