

East Shore Unitarian Universalist Church

Minutes of Board of Trustees Meeting

July 20, 2014

The regular meeting of the East Shore Unitarian Universalist Church Board of Trustees was called to order at 12:04 P.M. on Sunday, July 20, 2014, at East Shore Unitarian Universalist Church, the Board Chair presiding and the Secretary being present.

Present: Jason McCann, Nancy Tozer, Maggie Calkins, Dick Hurwitz, Pat McGovern, Halcyon Domanski, Rochelle Luckwitz, Kristine Burkwood, Justin Simons and Mary Bender.

Absent: Kaaren Biggin (exiting Board member).

Guests: Dan Waite, Dan Bond and Dave Michel.

Jason McCann read “A UU Leader’s Prayer” for centering and the chalice was lit.

Secretary’s Report:

A motion was made by Maggie Calkins to accept the minutes of the June 22, 2014 meeting as amended. The motion was seconded and passed with three abstentions.

Pat McGovern presented letter from three entities thanking the church regarding recent donations from Lake Metroparks, Geauga Park District and Ocean Defenders alliance. (Attached)

Reports:

A – Chair:

Report attached.

Jason McCann also extended his thanks to exiting board members Dan Bond, Dan Waite and Kaaren Biggin for their service over the past year, and Dick Hurwitz for his service as chair and continued service as Past Board Chair this year.

B – Minister:

No report.

C – Religious Education

Report attached.

Fall Curriculum report should state grades “4 to 6” for the We Believe class rather than “4 to 5”.

With only 1 girl to 4 boys the O.W.L. (Our Whole Lives) class for this year has been saved by merging with SouthWest Unitarian Universalist Church in North Royalton, OH which had 6 girls and 2 boys ready for O.W.L. Classes will alternate between the sites.

D – Membership Committee

No report.

Mary Bender made a motion to remove the name of the late Stan Alprin from the active membership roll. The motion was seconded and passed unanimously.

Membership now stands at 198 members.

E – Treasurer

Report attached.

Endowment fund payments will be made by the end of July.

The salary/housing allowance split of Rev. Denis Letourneau Paul’s compensation will be presented to the board for approval at next month’s meeting after Rev. Paul informs of what his needs are in that regard.

F – Financial Secretary

Report attached.

G – Finance Committee

The first Finance Committee meeting of the year will take place on Wednesday, August 6, 2014. Rev. Denis Letourneau Paul has been invited and arrangements for Maggie Calkins to Skype into the meeting are being made.

H – Stewardship Committee

A search for new chairs will need to begin soon with the Board Vice-Chair being responsible.

Unfinished Business

1 – Open Committee Chairs

Stewardship and Social Justice need chairs. Inquiries will be made about whether the current auction chairs intend to return or if a new auction chair needs to be found.

2 – Entry Security

Tabled.

New Business

1 – Welcoming Rev. Denis Paul

Jason McCann, Halcyon Domanski and Justin Simons will be on hand to welcome and help acclimate Rev. Paul on his first day, Friday, August 1, 2014. Jason will see if Donna Van Boxel and Richard Yukl can be on hand as well.

The Transitional Committee on Ministry will be preparing a special coffee hour welcome for Rev. Paul after service on Sunday, August 3, 2014.

2 – Lock for refrigerator

The adults supervising Goldmine Leadership Camp were surprised to find alcohol unsecured in the kitchen refrigerators when they began camp. The alcohol was removed offsite for the remainder of camp but it was suggested that a way to secure any alcohol

be devised for use during future youth events.

The Board discussed several options for securing alcohol out of reach of youth and unauthorized persons.

A motion was made by Dick Hurwitz that in the future alcohol be stored in the staff refrigerator in the mailroom and the refrigerator be secured with a padlock. The motion was seconded and approved unanimously.

3 – Air Conditioning/HVAC Units

The church has been informed by the HVAC contractor that the HVAC unit that services the west side of the R.E. Wing needs to be replaced.

The Board discussed the fact that all the HVAC units are nearing or past the end of their useful lives. Richard Yukl will attempt to get a second opinion but we will proceed as necessary to fix or replace the faulty unit. The Finance Committee is instructed to come up with financing options/scenarios for both the current problem and the relatively near-term replacement of the other units.

4 – Telephone System

Halcyon Domanski and Jason McCann will work to straighten out the phone system and its' various voice mailboxes and messages.

5 – Announcement Sign-up

The announcement sign-up sheet was passed around and is current through the end of August.

6 – Board Chair Mailbox

Jason McCann asked for and received help in identifying and disposing of several items that have lingered in the Board Chair's mailbox for some time.

7 – Board Theme Ideas

Jason McCann wants us to pick a theme or themes to go forward with in the coming year much as the Board did last year. Last year we decided on bringing more life to the "four words" and having more fun. Some ideas for this year include more transparency and development and transition. The Board will discuss and decide on themes during the Board Retreat that is planned for August 10, 2014 at the residence of Dick and Jan Hurwitz.

The meeting was adjourned at 1:17 p.m.

Respectfully submitted,

Pat McGovern, Board Secretary

Next Meeting: Sunday, August 10, 2014 at 9:00 A.M.

Centering: Maggie Calkins

Monitor: Mary Bender

Attachments:

Board Chair Report

Letter from Lake Metroparks dated May 22, 2014

Letter from Geauga Park District dated May 29, 2014

Letter from Ocean Defenders Alliance dated June 6, 2014

R.E. Report

Treasurer's Report

Financial Secretary's Report

June 22, 2014 Board Action Plan