

East Shore UU Board of Trustees Meeting
 July 11, 2021
 AGENDA

Chalice Lighting
 Centering
 Check-in
 Agenda Updates

Review of minutes from June 13, 2021
 Review of Minutes from Annual Congregational Meeting June 27, 2021

Reports:

- A. Chair –
- B. Minister-No minister’s report at this time.
- C. Faith Development-
- D. Building and Grounds-
- E. Membership –
- F. Treasurer Report-
 ___ **moved and ___ seconded to accept the treasurer’s report. Motion passed.**
- G. Financial Secretary: .
- H. Committee on Ministry. .

Reviewed Action Items List from previous meeting

Person Responsible	Action/To Do	
Halcyon	Ask Marvin Detar if he want to take on sound system	
Mary SM	Finalize time for exit interview with Renee	
Board	Review questions from Renee for exit interview	
Mary SM	Ask Mary Bender if she is willing to serve on the financial review committee.	
Lynne Kilgore	Work on signs and emergency lighting for sanctuary	
Bldgs & Grnds	Work on getting estimates for costs for roof, siding, non-replaced HVAC units for long-range planning of building fund.	
Halcyon	Will call landscapers to get moving on playground restoration	
Mary M	Try to find people to serve on a building rental committee.	

OLD ISSUES		
Shirley Hairston	Paypal issue	
Board	<p>Maggie ask. Diana will help Maggie connect with a friend. Halcyon suggested we might do it internally- have people each share their favorite bottle of wine.</p> <p>Mary M: is also exploring other cooking classes Could also investigate some online game nights.- on hold for now</p> <p>Rev Denis – will set date with Mike for dessert class</p>	
Building and Grounds/ Marten	Address tree in front yard.	
Reorganization Tasks Force	Ask the Task Force to put together a statement about which of the teams are moving forward and which are basically on hold, and what’s happening with the activities that didn’t seem to fit in (how finance committee activities will work). Board would like a draft for the May meeting.	

STATUS: C = Complete, I = Incomplete

New Business:

1. Discussion about Board meeting time
2. Ministerial support for coming year

Old Business:

- 1) Annual Meeting
- 2) Rev Denis exit interview: Monday 28th with Renee,

Action Plan

Next Meeting: _____, 2021 1:30

East Shore UU Board of Trustees Meeting
 July 11, 2021
 Minutes

Board of Trustees (both 2020-21 and 2021-22)

Mary Mason	x	Mary Stewart-McGovern	x
Kristine Burkwood	x	Bree Byrd	x
Shirley Hairston		Minna Zelch	x
Mark Guizlo		Clark Waite	x
Maggie Calkins	x		

Attending

Halcyon Domanski	x	Marten Schreiber	x
Patrick McGovern	x		

Meeting called to order by Mary Mason 1:35. Centering led by Mary Mason by Kenneth Patton. Check-in my members.

Motion made by Mary SM to dispense with reading of the June 12, 2001 Clark seconded and motion passed. Motion made by Mary SM to approve the minutes of June 13, 2021. Motion seconded by Minna. Motion passed.

Motion made dispense with reading of the Annual Meeting. Clark seconded and motion passed. Motion made by Mary SM to approve the minutes of June 13, 2021. Motion seconded by Minna. Motion passed.

Reports:

- A. Chair – report sent- attached. Mary SM and Halcyon will help Mary M with the review of members who haven't made contributions (of funds or other contributions or who are experiencing hardship) over the past year. Is also getting appointments for roof and siding work to be done. Has two contractors coming out.
- B. Minister-No minister's report at this time.
- C. Faith Development-report sent-attached Has paid ½ of playground work, and work should start within 10 days or so. Waiting on info on new Zoom accounts. Still concerned about sound management in sanctuary for coming year- Worship Arts put out an email on this. Teaching bookmaking at next Art of Spirituality gathering.
- D. Building and Grounds- Sanctuary side door has been unlocked several times. In small house next door, the door to the garage was unlocked and opened. Lynne Kilgore is going to see about carpet cleaning. Marten and Maggie working on security cameras. Going to add another camera outside on light pole. Maggie is also donating a USB drive that will do the recordings so it doesn't have to go to someone's phone. Not sure if there is still a tree near the memorial garden leaning toward wires that might be to be addressed. Planning a church clean-up later this

month. Marten tried to finish up wiring in outdoor junction box – but we are going to need new wires pulled because the conduit is not secure. He will coordinate quotes with Shirley.

E. Membership – Still at 147 members. Patrick offered to help with coordinating ushers. Wants more people on the committee. Pancake breakfast may be in September – will coordinate with Worship Arts on that.

F. Treasurer Report- Reviewed. Correct date

Maggie moved and Clark seconded to accept the treasurer’s report. Motion passed.

G. Financial Secretary: No report – no meeting.

H. Committee on Ministry: On hold until after meeting with Renee, which is tonight at 7 pm.

Reviewed Action Items List from previous meeting

Person Responsible	Action/To Do	
Halcyon	Ask Marvin Detar if he wants to take on sound system	C
Mary SM	Finalize time for exit interview with Renee	C
Board	Review questions from Renee for exit interview	C
Mary SM	Ask Mary Bender if she is willing to serve on the financial review committee.	I
Lynne Kilgore	Work on signs and emergency lighting for sanctuary	C
Mary Mason	Work on getting estimates for costs for roof, siding, non-replaced HVAC units for long-range planning of building fund.	I
Halcyon	Will call landscapers to get moving on playground restoration	C
Mary M	Try to find people to serve on a building rental committee.	C
OLD ISSUES		
Shirley Hairston	Paypal issue	I
Board	Maggie ask. Diana will help Maggie connect with a friend. Halcyon suggested we might do it internally- have people each share their favorite bottle of wine. Mary M: is also exploring other cooking classes Could also investigate some online game nights.- on hold for now Rev Denis – will set date with Mike for dessert class	C
Building and Grounds/ Marten	Address tree in front yard.	C

Mary M	Ask the Task Force to put together a statement about which of the teams are moving forward and which are basically on hold, and what's happening with the activities that didn't seem to fit in (how finance committee activities will work). Board would like a draft for the May meeting.	I
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STATUS: C = Complete, I = Incomplete

New Business:

1. Board meeting and format. Move to 3rd Sunday, 2:00 pm
2. Meeting with Chaplains and Renee is this evening.
3. Still need to schedule Rev Denis exit interview with Renee.

Old Business:

- 1) Annual Meeting: no discussion. Maggie suggested we need to schedule congregational “window side meetings” – maybe quarterly, in the coming year.

Mary SM, Minna & Clark Seconded to adjourn the meeting. Meeting adjourned at 2:28

Next Meeting: August 15, 2021 2:00

Submitted by Maggie Calkins
Love, Revere, Discover, Connect

July Board chair report

The things that I have accomplished have been:

1. Asked Lynne Killgore to establish an ad hoc committee to investigate possibilities for rental income for the church property.
2. A visit to the bank to be set up as signer on the minister's discretionary fund, in order for the DFD and myself to be able to partner in administering the fund.
3. Assumed responsibility for leading prayer circle, which is not a board chair responsibility, but is assuming leadership during this year of increased lay led responsibility.
4. Worked with Linda to send out thank yous for, and reminders of, everyone's pledge amounts to all those that pledged in the stewardship campaign.
5. Also obtained from Linda the power church report on each member's contribution for the last 2 fiscal years. It has been brought to my attention that church membership (according to our by laws) requires a financial contribution of record each year. I attempted to do this with Rev Denis before he left, but we never met. There is supposed to be an annual review between board chair and minister of non contributing members so that we have an accurate understanding of the size of our congregation.
6. Prepared for the board meeting.
7. Met with Halcyon to discuss minister's discretionary fund handling, and how we move forward into this year.
8. Read, and responded to, lots of emails

Mary Mason

RE Faith Development Report to the Board

Love, Revere, Discover, Connect

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Director of Developing Our Faith – Halcyon Domanski

Developing Our Faith Chair – Minna Zelch

July 2021

~And how is the congregation?

CURRENT ISSUES

- Waiting for information on the new Zoom accounts
- Who will do Sound this coming year? This may need to be a Board or Nomination Committee appointed position.
- May we get a quote for the upkeep of the playground for after it is fixed?

PLAYGROUND

Halcyon has signed a contract with FX Landscape to do the following for 6000.00. Halcyon paid the down payment of half. FX will start the project mid-July 2021.

Playground Revamp

- Excavate old material from playground area.
 - Lay landscape fabric over excavated area.
- Install new landscaping ties (border wall for playground).
 - Install playground mulch.
- **Total for above project with entirely new border and standard playground mulch \$6,000.00.**

WORSHIP

Halcyon edited June 27 and July 4, 11, 2021. Jared Hammond Edited June 20, 2021.

Halcyon participated in the Live Service on June 27 and July 4, 2021

FAITH DEVELOPMENT CLASSES

DOF classes will start on July 18, 2021. The class is exploring our spirituality through play, with a focus on our words Love, Revere, Discover, and Connect. This will be done through games, science experiments, projects and discussion. All ages are welcome to participate.

SOCIAL JUSTICE

DOF will start a new S.J. project after homecoming Sunday. We are now supporting the last COA project that was halted do to Covid. This involves collecting diapers for families in need.

FIELD TRIPS / CHURCH GATHERINGS

DOF has scheduled 2 “Picnic to Share” to be held at Mentor Headlands on Saturday July 10 and 31, 2021, at 2 p.m. There is a trip to the Cleveland Art Institute Museum on Saturday August 28, 2021, at 10 a.m. Do to Covid the COA class did not go to the Camp for their wilderness retreat. Camp Fredrick is holding our funds for a future visit.

RE CLASSES OR GROUPS

Art of Spirituality

Faith Development Class
Circle of Mom
First Wednesday Night

MEETINGS

Board meeting
Worship Arts Meeting
FOD Meeting

OTHER

Worked on Safety and Security policy for RE Faith Development
Beacon Article
Beverage and Banter
Continuing to develop “Developing Our Faith”.
Several meetings discussing the coming year.
Cleaning and reorganizing DOF wing
Beach Gathering
Rev Denis Goodbye Party
Chaplain members of the congregation

East Shore Unitarian Universalist Church
Treasurer's Report to the Board
July 11, 2021

Name of Account	Balance as of 6-30-21
First Nat. Bank Checking Account per Bank	\$60,637.25
Fidelity Account	\$27,197.47
Building Fund (3768)	\$144,894.42
Memorial Garden (1844)	\$14,397.57
Kluth Fund (1847)	\$ 7,935.19
Ropog Fund (1850)	\$ 6,630.03
Fahr Fund (6078)	\$ 20,207.95
Music Fund per books 01-2313	\$ 4,615.00

The following major bills and transfers will be paid and/or completed later this month:

- Building fund donations June, 2021; \$14,540
- July 2021 mortgage payment - \$2,850.30 (\$1,800 interest) Balance \$364,476.75
- July 2021 payroll – \$8,000 (estimate)
- June Loose offerings:
 - UU Justice Ohio \$255

Disbursements from the Capital fund, Current Projects as of June 30, 2021

- House Next Door (authorized \$15,000) Spend \$7,540.00
- Lightning Strike, 10-21-20 \$2900 Electrical work in Parking Lot remains outstanding
- Playground 6-13-21 \$4,200 authorized, as of June 30, \$2,100 paid.
- \$2000 was allocated to Emergency Lighting 6-13-21 No payments made at this time

The Finance Committee did not meet in July. We are working on closing the FY21 records and will have FY21 year end reports available in August.

Respectfully submitted,
Shirley Hairston, Treasurer

Membership Committee Report

July 11, 2021

- ⊕ Our membership count remains at 147.
- ⊕ We are looking for people to help with our normal Membership functions as well as help online, as we anticipate that we will have an ongoing online presence.
- ⊕ We still plan on a pancake breakfast at the end of the summer or early fall to celebrate our coming back together but have not yet worked out the details. We will coordinate an appropriate date with the Worship Arts Committee.

Respectfully submitted,

Patrick McGovern

Membership Committee Chair



**EAST SHORE UNITARIAN UNIVERSALIST CHURCH
Board of Trustees**

Action Plan from Thursday July 11, 2021 Meeting

Person Responsible	Action/To Do	
Mary SM	Ask Mary Bender if she is willing to serve on the financial review committee.	
Mary M	Work on getting estimates for costs for roof, siding, non-replaced HVAC units for long-range planning of building fund.	
Mary M	Ask the Task Force to put together a statement about which of the teams are moving forward and which are basically on hold, and what's happening with the activities that didn't seem to fit in (how finance committee activities will work). Board would like a draft for the May meeting.	
OLD ISSUES		
Shirley Hairston	Paypal on the website	

From: [Mary Mason](#)
To: [Margaret Calkins](#); [Nancy Tozer](#)
Subject: Re: Need a vote!
Date: Tuesday, August 3, 2021 11:46:52 AM

The motion passed unanimously, with no abstentions. Kristine seconded the motion.
Sent from my iPhone

On Aug 3, 2021, at 9:51 AM, Margaret Calkins <mcalkins@ideasinstitute.org> wrote:

Mary, when you get the final count, if you will email that to me I will take your email and make it part of the official board notes.

Maggie

From: Mary Mason <mbrinesmason@icloud.com>
Sent: Tuesday, August 3, 2021 5:43 AM
To: Mary Stewart-McGovern <mary.stewart.mcgovern@gmail.com>; Clark Waite <CWaite9855@aol.com>; Shirley Hairston <swh9421@gmail.com>; Minna Zelch <mzelch@gmail.com>; Bree Byrd <Sevenntree777@gmail.com>; Kristine Burkwood <Kb_sm@yahoo.com>; Margaret Calkins <mcalkins@IdeaSinstitute.org>; Mark Guizlo <markguizlo@gmail.com>; eastshoreuuchurchohio@gmail.com
Subject: Need a vote!

Hello All,

Nancy Tozer has agreed to facilitate convening the search committee turned COM so that they may recommend to the board the best scenarios for ministerial support moving forward. Once convened they will select a chair.

Since this is a charge from the board to the COM, we should make it part of the record that we approved this.

Our motion would be that the board charges the COM to recommend to the board 2-3 potential scenarios using the memos of understanding from the 4 ministers, the financial document which outlines our available budget provided by Shirley Hairston, our treasurer; and input from Worship Arts and Halcyon as director of Faith development.

I don't know whether we need to make a motion and second, or just vote. But to be safe, I am making the motion, asking for a second, and request that you all vote yes, no

or abstain.

In peace,

Mary Mason

Telephone: (440)840-1972

Sent from my iPad