

EAST SHORE UNITARIAN UNIVERSALIST CHURCH
Board of Trustees Meeting Agenda
Sunday October 17, 2021 — 2 p.m. via Zoom

Item:

Chalice Lighting
Centering: Reverend George Buchanan
Check In
Agenda Updates

Secretary's Report
Minutes – September 19, 2021 Board Meeting

Reports

- A. Chair
- B. Minister
- C. DRE/Faith Development
- D. Building and Grounds
- E. Membership
- F. Treasurer
- G. Financial Secretary
- H. Committee on Ministry

New Business

1. Anonymous donor for part of the cost of repairing the keyboard on the Steinway grand piano
2. Meeting with UUA representatives about Ministerial Search for next year...quick update

Old Business

Action Plan

Add action items from today's meeting

Extinguish chalice

Reading for leaving: Reverend George Buchanan

East Shore UU October 17, 2021
Minutes

Board of Trustees

Mary Mason	x	Mary Stewart-McGovern	x
Kristine Burkwood	x	Bree Byrd	x
Shirley Hairston		Minna Zelch	x
Mark Guizlo	x	Clark Waite	x
Maggie Calkins	x		

Attending

Halcyon Domanski	x	Marten Schreiber	x
Patrick McGovern	x	Rev. George Buchanan	x

Meeting called to order by 2:07. Centering led by Rev. George, reading from WEB Debois. Check-in by members.

Motion made by Maggie to dispense with reading of the August 15, 2021 Minutes; Mary SM seconded and motion passed. Motion made by Mary SM to approve the minutes of August 15, 2021. Motion seconded by Clark. Motion passed. Maggie abstained.

Reports:

- A. Chair – report sent- attached. There has been little movement on restructuring since April 2021 (for variety of circumstances). Information about structure has been shared with people who would be leaders of the 6 teams. Nominating committee has been asked for the 3 financial positions to have next year’s people identified—not sure this happened. This committee asked the board to appoint an ad hoc committee (of other people beside the Journey Team) to move the plan forward. Mary asked that everyone read this document in detail so we CAN move forward with this. Also need to talk about moving forward with new search (see new business). Would be useful to have diagram of what the current structure is. Mark offered to work on this. We should put a timeframe on these activities.
- B. Minister – no written report. Rev George Buchanan reported things are generally progressing as planned. Not a lot of pastoral care needs. All 3 have preached on a Sunday. They are attending various meetings. He thinks we need an in-person leadership retreat (goals refining) and is willing to help us plan and conduct this. Would include more than the board. Discussed November 6th as possible date.
- C. Faith Development – Report sent, attached. Hosting Trunk or Treat on October 31. Encouraging people to bring things for adults and children. Field Trip to prison is set for Oct 30th. We need to have board members sign up to do welcoming and offering thank you, AND be responsible for closing the church (see sheet on doors). Oct 24th Maggie (Kristine volunteered to close), Oct 31- Minna; Nov 7th Mary M ; Nov 14th Clark (Minna to close); Nov 21st Mary M; Nov 28th Bree; Rev Rina on Nov 7, Rev Joe on 14, 21 Halcyon , 28th lay led. Halcyon will do Christmas pageant, Rev Joe will do candlelight service. On Dec. 21st at winter solstice (10:28

am and at sundown) Halcyon will have a candle lighting celebration. Halcyon is doing more pastoral care- smaller issues that people don't want to bring to one of the ministers.

- D. Building and Grounds: no report. Burn pile in fire ring will go away next Sunday into dumpster (this is wood that can't be burned). Projects planned or in progress 1) house next door- insulation 2) some emergency lights aren't passing all the tests 3) ground bees bothering the mower team (discussed various options- shop vac and someone in Geauga County who will take that and make anti venom) 4) trees coming down after November 15th 5) outside wiring that needs to be redone. 6) front parking lot lights seem to work part of the time.
- E. Membership – 145 members. Still looking for help. Chili cook-off will be 6th or 20th of Feb. Updating directory, hope to have it out before the holidays.
- F. Treasurer Report – Report sent, attached. Shirley working on mortgage refinancing to reduce loan rate. Worker's compensation claim is relatively small. **Maggie moved, Mary SM seconded to accept the treasurers report. Motion passed unanimously.**
- G. Financial Secretary: report presented. Ignore the first line of pledged 2020-21 – it's a powerchurch issue. Will do an addendum to the ministerial budget each month since it will look different this year from what is set up in Powerchurch. Playground expenses and HVAC maintenance expenses exceed the budget- both approved by the Board. Financial review documents- Mary Bender and Patrick McGivern will do this in next couple of weeks.
- H. Committee on Ministry: Meeting regularly with Rev Joe. Only one issue is that Rev Rina's email has been hacked multiple time-Mary M sent out a notice about this. Seems to be limited to people who are on the google groups list-serve. Rev Joe will mention this in his article for Beacon. Rev George and Halcyon will continue to work on WA together. Search for next year – Need a new team for next year. Previous committee is busy with COM and can't do both. Part of committee needs to be voted on by membership and part by Board. This committee should start in November.

New Business to top of agenda

- 1) Anonymous donor for part of cost keyboard piano – Still need to raise \$2,000. Thank you letter from Secretary and Treasurer.
- 2) Meeting with UUA representatives about Ministerial Search for next year. Mary and Kristine met with Renee and Keith Kron – there were 16 churches that did not get ministers this year. Suggest we go for a contract minister (not developmental). What we are doing this year is a new model for UUA. Our greatest challenges: 1) ¾ time 2) contract vs developmental 3) geographic location 4) increasing desire by ministers for community ministry (vs parish ministry) 5) burnout of search committee. Renee recommends we have our proposal up by January 22nd. Plan ahead for Plan B (if we can't afford full time minister and don't find someone willing to work part time). Consider sharing a minister with another church – live at one site and zooming to others, maybe alternating. Talk with Judy Bagley Bonner – on contract now through Feb. We can pursue this even though she isn't UU. The reorganization is also an issue- we need to get the reorganization done so we are no longer “in transition” with a new minister. If we are willing to consider UCC, can we also consider a liberal Rabbi? First choice is clearly to keep within the UU faith.

Reviewed Action Items List from previous meeting

Person Responsible	Action/To Do	
From Sept Meeting		
Mary M	Ask Mary Bender if she is willing to serve on the financial review committee.	C
Mary M	Ask the Task Force to put together a statement about which of the teams are moving forward and which are basically on hold, and what's happening with the activities that didn't seem to fit in (how finance committee activities will work). Board would like a draft for the May meeting.	C
Mary M	Ask finance committee to look into options for refinancing mortgage.	C
OLDER ISSUES		
Shirley Hairston	Paypal on the website	I
NEW		
Mary M and Mark G	Work on diagram of existing organizational current structure of	
Mary M and George Buchanan	Work on dates, agenda, people for leadership retreat – likely Nov 6 th	
BOARD and Maggie	Do welcome and thanks after offertory AND close up church: Oct 24 th Maggie (Kristine volunteered to close), Oct 31- Minna; Nov 7 th Mary M ; Nov 14 th Clark (Minna to close); Nov 21 st Mary M; Nov 28 th Bree; Maggie to send to Linda for reminders	
Minna	Find name of person who takes bees to make anti-venom	C
Mark G	Ask Shirley about more details on the Mortgage loan restructuring. Will also ask about the amount of coverage for workers compensation.	
Maggie and Shirley	Send thank you for donation for piano donation	
Mary M	Patrick McGovern to talk with Judy Bagley Bonner about her plans post Feb.	
Mary M	Craft email to congregation about voting on new search committee members	

STATUS: C = Complete, I = Incomplete

Mary moved to end Board Meeting & Minna seconded to adjourn the meeting. Meeting adjourned at 3:36.

Next Meeting: November 21, 2021 2:00 via Zoom.

Submitted by Maggie Calkins
Love, Revere, Discover, Connect

Board Chair Report for October 2021

This past month I attended the UUA class on Helpful Board Habits, did all my homework and met in a small group to network and share ideas with other board leaders...most of our conversations revolved around pandemic responses and possible re-opening. ESUUC is definitely in a minority in the group, with having re-opened. We are in a much better position with the size and layout of our building versus most congregations our size.

Kristine Burkwood, Nancy Tozer and I attended a meeting with Reverend Renee Ruchotzke and Keith Kron from the UUA to open the discussion about our minister search for next year. It was a good meeting and I'll have some highlights for you at the board meeting.

The ad hoc committee on Re-opening met, there were few changes to discuss in reference to the pandemic, for the most part the situation remains at the same "very high" level.

We appear to be settling into our new normal, it is wonderful the job the Worship arts committee continues to do, and also wonderful to have minister(s) live and in person for some of our services.

I signed checks for the first time to cover for Shirley while she was gone for her grandma gig last month...retirement and the ability to be there for grandchildren is a wonderful thing.

I continued to write emails, update the congregation via the Beacon and Google groups, answer questions and field phone calls. I also followed up on my action items.

Respectfully submitted,

Mary Mason

Chair, ESUUC Board of Trustees

RE Faith Development Report to the Board

Love, Revere, Discover, Connect

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Director of Developing Our Faith – Halcyon Domanski

Developing Our Faith Chair – Minna Zelch

September 2021

~And how is the congregation?

CURRENT ISSUES

Welcome and Collection Thank You

Lock up after services

WORSHIP

Research and planning of Multigenerational Halloween service

FAITH DEVELOPMENT CLASSES

Class have been discussing the monthly theme and creating gifts for Church in Denmark.

OUR WHOLE LIVES

We have a total of six teens in OWL. Classes have been running smoothly. Minna Zelch and Halcyon have altered some lesson plans to be more welcoming to trans, intersex, and other individuals.

SOCIAL JUSTICE

Teens and adults decided to support SOGI and LGBTQ teens that find themselves homeless. Research is under way.

FIELD TRIPS / CHURCH GATHERINGS

DOF held its trip to Holden Arboretum. Fun and Happiness was had by all. We are proud of those who made it to the top of the tower. Our next fieldtrip is to Ohio State Reformatory in Mansfield, Ohio on October 30, 2021. There will be no field trips in November and December. We are looking into a possible fieldtrip to the medical museum in the spring.

HOLIDAYS

Is in the process of researching Hannukah, Winter Solstice, Christmas, and Thanksgiving Ideas. Also looking into what is needed for Local S.J groups this year.

RE CLASSES OR GROUPS

Faith Development Class

2 Circle of Mom

First Wednesday Night - cook, setup, worship, clean

MEETINGS

Ad-hoc Reopening meeting

Board meeting

Worship Arts Meeting

Developing Our Faith Meeting

Zoom Meeting with Rev. George

Meeting with Ruth Troup

Weekly meeting/phone call with Mary Mason

Weekly meeting/phone call with Linda Work

Meeting with Minna Zelch

OTHER

Beacon Article
Continuing to develop “Developing Our Faith”.
Cleaning and reorganizing DOF wing
Cleveland Art Museum
Chaplain members of the congregation
UUJO class
SOGI Rally
Great Calendar Event

MINISTORIAL

Roadside Pulpit
Sanctuary Set up
Check in with congregation members
EMAIL / Facebook communications
Chaplain members of the congregation
Service Research

SERVICES

Next service in October 31st

PERSONAL

Halcyon broke/fractured her wrist on Saturday October 2 at church 10 minutes after Church Clean Up set up a portable picnic table from the 50's. She went to the emergency room and was placed in a heavy duty brace. She is in the process of going to an Orthopedic Doctor.

Membership Committee Report

October 17, 2021

- ⊕ Our membership count is at 145.
- ⊕ We are still looking for people to help with our normal Membership functions as well as help online, as we anticipate that we will have an ongoing online presence.
- ⊕ Our next event will hopefully be the Great Chilly Chili Cookoff which will be either the 6th or 20th of February, 2022 if we can have it.
- ⊕ We will be updating and publishing the annual church directory in time for the holiday season.

Respectfully submitted,

Patrick McGovern

Membership Committee Chair

East Shore Unitarian Universalist Church
Treasurer's Report to the Board
October 17, 2021

Name of Account	Balance as of 9/30/21
First Nat. Bank Checking Account per Bank	\$37,363.35
Fidelity Account	\$27,197.23
Building Fund (3768)	\$153,724.42
Memorial Garden (1844)	\$14,397.57
Kluth Fund (1847)	\$ 7,935.19
Ropog Fund (1850)	\$ 6,630.03
Fahr Fund (6078)	\$ 20,207.95
Music Fund per books 01-2313	\$ 4,615.00

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The following major bills and transfers will be paid and/or completed later this month:

- Building fund donations September 2021; \$955
- October mortgage payment - \$2,850.30 (\$1643 interest) Balance \$359,287.74
- October 2021 payroll – \$7,250 (estimate)
- Church Mutual Insurance, Annual Premium \$6,200
- September Loose offerings:
 - Black Lives Matter Lake County \$243.50
 - Salvation Army \$20

Disbursements from the Capital fund, Current Projects as of September 30,2021

- House Next Door (authorized \$15,000) Spend \$7,540.00
- \$2000 was allocated to Emergency Lighting 6-13-21

We have had an accident at work by an employee. I am working with them to get the proper paper work and other documentation. We will file a Worker's Comp claim.

Mortgage Loan Modification is in process. Fees will be added to the Balance and the rate will reduce to 3.59% (Current rate is 5.49) It will reset to a new rate at the anniversary 7/1/2027 as in the current agreement. We will need to review the loan and documentation the first half of 2027 to ensure we maintain a reasonable payment. Once a new amortization schedule is produced I will have the new monthly payment. This is a good rate. Mary Mason as President and I will meet at the bank to sign the papers. Original documents will be housed in the office and a new mortgage will not be filed.

FY21 Year End is closed and ready for Financial Review.

Respectfully submitted,
Shirley Hairston, Treasurer

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Income and Expense Statement

OPERATIONS FUND 01, September 2021

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
INCOME					
CONTRIBUTIONS					
PLEDGES					
Pledges 2020-2021	\$0.00	\$0.00	\$41,328.00	\$165,312.00	0.00%
Pledges 2021-2022	14,605.75	68,798.75	42,543.24	170,173.00	40.43%
Subtotal Pledges	14,605.75	68,798.75	83,871.24	335,485.00	20.51%
<i>Budgeted</i>	14,605.75	68,798.75	83,871.24	335,485.00	20.51%
<i>Non-Budgeted</i>	0.00				
LOOSE OFFERINGS					
Loose Offerings	270.50	548.00	750.00	3,000.00	18.27%
GIFTS					
General & Memorial	0.00	0.00	4,862.49	19,450.00	0.00%
Subtotal Contributions	14,876.25	69,346.75	89,483.73	357,935.00	19.37%
<i>Budgeted</i>	14,876.25	69,346.75	89,483.73	357,935.00	19.37%
<i>Non-Budgeted</i>	0.00				
RENT					
Church Rental Misc.	0.00	0.00	200.01	800.00	0.00%
FUND RAISING					
Auction	0.00	0.00	0.00	6,000.00	0.00%
Spec. fundraising events					
St. Pauly Textile	50.00	150.28	174.99	700.00	21.47%
Environmental Action Grp					
Amazon Smile Donations	113.53	113.53	13.33	80.00	141.91%
Misc. Fund Raising	41.69	41.69	0.00	0.00	0.00%
Subtotal Environmental Action Grp	155.22	155.22	13.33	80.00	194.03%
<i>Budgeted</i>	155.22	155.22	13.33	80.00	194.03%
<i>Non-Budgeted</i>	0.00				
Subtotal Fund Raising	205.22	305.50	188.32	6,780.00	4.51%
<i>Budgeted</i>	205.22	305.50	188.32	6,780.00	4.51%
<i>Non-Budgeted</i>	0.00				
OTHER					
Interest earned	0.67	0.67	24.99	100.00	0.67%
Other	0.00	0.00	300.00	1,200.00	0.00%
Subtotal Other	0.67	0.67	324.99	1,300.00	0.05%
<i>Budgeted</i>	0.67	0.67	324.99	1,300.00	0.05%
<i>Non-Budgeted</i>	0.00				
TOTAL INCOME	15,082.14	69,652.92	90,197.05	366,815.00	18.99%
<i>Budgeted</i>	15,082.14	69,652.92	90,197.05	366,815.00	18.99%
<i>Non-Budgeted</i>	0.00				

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Income and Expense Statement

OPERATIONS FUND 01, September 2021

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
EXPENSES					
MINISTERIAL					
MINISTER					
Salary	\$2,210.00	\$5,446.88	\$8,525.61	\$34,102.38	15.97%
End of contract bonus	0.00	0.00	500.01	2,000.00	0.00%
Housing	1,340.00	2,140.00	2,724.42	10,897.62	19.64%
Min Health Ins Allowance	0.00	335.09	1,005.27	4,021.08	8.33%
Professional Expenses	0.00	-0.30	1,125.00	4,500.00	-0.01%
Pension	0.00	750.00	1,125.00	4,500.00	16.67%
MINISTER, OTHER EXPENSES	0.00	0.00	860.64	3,442.50	0.00%
Minister - Workers Comp	0.00	74.24	53.61	214.40	34.63%
Contract Pastoral Care	0.00	0.00	62.49	250.00	0.00%
Subtotal Minister - Workers Comp	0.00	74.24	116.10	464.40	15.99%
<i>Budgeted</i>	0.00	74.24	116.10	464.40	15.99%
<i>Non-Budgeted</i>	0.00				
Ministerial Services	1,272.40	1,272.40	0.00	0.00	0.00%
Subtotal Ministerial	4,822.40	10,018.31	15,982.05	63,927.98	15.67%
<i>Budgeted</i>	3,550.00	8,745.91	15,982.05	63,927.98	13.68%
<i>Non-Budgeted</i>	1,272.40	1,272.40			
ADMINISTRATION					
OFFICE EXPENSES					
Office Expenses	0.00	52.26	125.01	500.00	10.45%
Copier Expenses	101.00	513.55	575.01	2,300.00	22.33%
Postage	116.00	116.00	37.50	150.00	77.33%
Bank Fees/Supplies	0.00	0.00	75.00	300.00	0.00%
Subtotal Office Expenses	217.00	681.81	812.52	3,250.00	20.98%
<i>Budgeted</i>	217.00	681.81	812.52	3,250.00	20.98%
<i>Non-Budgeted</i>	0.00				
SECRETARY					
Sec Compensation	702.25	2,133.25	2,583.75	10,335.00	20.64%
Sec FICA Employer Exp	53.72	163.19	197.67	790.63	20.64%
Sec Worker's Compensation	0.00	18.15	23.31	93.20	19.47%
Subtotal Secretary	755.97	2,314.59	2,804.73	11,218.83	20.63%
<i>Budgeted</i>	755.97	2,314.59	2,804.73	11,218.83	20.63%
<i>Non-Budgeted</i>	0.00				
Subtotal Administration	972.97	2,996.40	3,617.25	14,468.83	20.71%
<i>Budgeted</i>	972.97	2,996.40	3,617.25	14,468.83	20.71%
<i>Non-Budgeted</i>	0.00				
ORGANIZATION					
EXTERNAL					
UUA /CRE Prog Fund Pledge	0.00	0.00	0.00	6,380.00	0.00%
INTERNAL					
Board Discretionary Fund	132.16	132.16	24.99	100.00	132.16%
Subtotal Organization	132.16	132.16	24.99	6,480.00	2.04%
<i>Budgeted</i>	132.16	132.16	24.99	6,480.00	2.04%

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Income and Expense Statement

OPERATIONS FUND 01, September 2021

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
<i>Non-Budgeted</i>	0.00				
WORSHIP					
Worship Arts	0.00	370.00	462.51	1,850.00	20.00%
Music & Musicians	350.00	350.00	500.01	2,000.00	17.50%
Worship Experience					
Audio	0.00	0.00	24.99	100.00	0.00%
Artwork and Podium Decor	0.00	0.00	50.01	200.00	0.00%
Subtotal Worship Experience	0.00	0.00	75.00	300.00	0.00%
<i>Budgeted</i>	0.00	0.00	75.00	300.00	0.00%
<i>Non-Budgeted</i>	0.00				
Subtotal Worship	350.00	720.00	1,037.52	4,150.00	17.35%
<i>Budgeted</i>	350.00	720.00	1,037.52	4,150.00	17.35%
<i>Non-Budgeted</i>	0.00				
REL. EDUCATION					
D R E					
DRE Compensation	3,519.00	8,211.00	5,865.00	23,460.00	35.00%
DRE FICA Employer Exp	269.21	628.15	448.68	1,794.69	35.00%
DRE Worker's Comp	0.00	38.76	42.42	169.65	22.85%
DRE Pension	273.70	522.38	586.50	2,346.00	22.27%
DRE Prof Expenses	0.00	0.00	249.99	1,000.00	0.00%
Subtotal D R E	4,061.91	9,400.29	7,192.59	28,770.34	32.67%
<i>Budgeted</i>	4,061.91	9,400.29	7,192.59	28,770.34	32.67%
<i>Non-Budgeted</i>	0.00				
R E COMMITTEE					
Curriculum/Supplies	136.88	305.26	375.00	1,500.00	20.35%
Young Adults 19-25					
Teens	0.00	0.00	150.00	600.00	0.00%
Library	0.00	0.00	24.99	100.00	0.00%
Subtotal Young Adults 19-25	0.00	0.00	174.99	700.00	0.00%
<i>Budgeted</i>	0.00	0.00	174.99	700.00	0.00%
<i>Non-Budgeted</i>	0.00				
Sunday Lunch					
Event Childcare	0.00	0.00	24.99	100.00	0.00%
Adult RE	0.00	0.00	37.50	150.00	0.00%
Subtotal Sunday Lunch	0.00	0.00	62.49	250.00	0.00%
<i>Budgeted</i>	0.00	0.00	62.49	250.00	0.00%
<i>Non-Budgeted</i>	0.00				
Sunday child care	108.00	216.00	425.01	1,700.00	12.71%
Subtotal R E Committee	244.88	521.26	1,037.49	4,150.00	12.56%
<i>Budgeted</i>	244.88	521.26	1,037.49	4,150.00	12.56%
<i>Non-Budgeted</i>	0.00				
Subtotal Rel. Education	4,306.79	9,921.55	8,230.08	32,920.34	30.14%
<i>Budgeted</i>	4,306.79	9,921.55	8,230.08	32,920.34	30.14%

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Income and Expense Statement

OPERATIONS FUND 01, September 2021

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
<i>Non-Budgeted</i>	0.00				
MEMBERSHIP					
MEMBERSHIP					
Membership Coordinator					
Membership Committee	0.00	-0.06	125.01	500.00	-0.01%
Growth Task Force					
Pancake Breakfast	0.00	0.00	0.00	50.00	0.00%
Subtotal Membership	0.00	-0.06	125.01	550.00	-0.01%
<i>Budgeted</i>	0.00	-0.06	125.01	550.00	-0.01%
<i>Non-Budgeted</i>	0.00				
PROMOTION					
Publicity/Promotion	0.00	0.00	37.50	150.00	0.00%
CARE					
Journey Committee	0.00	0.00	24.99	100.00	0.00%
Pastoral Care	0.00	0.00	24.99	100.00	0.00%
Subtotal Care	0.00	0.00	49.98	200.00	0.00%
<i>Budgeted</i>	0.00	0.00	49.98	200.00	0.00%
<i>Non-Budgeted</i>	0.00				
Subtotal Membership	0.00	-0.06	212.49	900.00	-0.01%
<i>Budgeted</i>	0.00	-0.06	212.49	900.00	-0.01%
<i>Non-Budgeted</i>	0.00				
SOCIAL JUSTICE					
Social Justice Com	0.00	0.00	75.51	302.00	0.00%
FACILITIES					
SERVICES AND SUPPLIES					
Cleaning Service	408.25	1,069.50	1,800.00	7,200.00	14.85%
Cleaning Supplies	15.73	15.73	125.01	500.00	3.15%
Subtotal Services And Supplies	423.98	1,085.23	1,925.01	7,700.00	14.09%
<i>Budgeted</i>	423.98	1,085.23	1,925.01	7,700.00	14.09%
<i>Non-Budgeted</i>	0.00				
UTILITIES					
Electricity	874.46	2,957.11	2,250.00	9,000.00	32.86%
Internet & Telephone	149.97	449.91	425.01	1,700.00	26.47%
Waste Disposal Service	212.06	641.89	500.01	2,000.00	32.09%
Natural Gas	83.93	273.54	624.99	2,500.00	10.94%
Water	178.07	537.69	549.99	2,200.00	24.44%
Sewer	100.00	600.00	500.01	2,000.00	30.00%
Stormwater Management	0.00	0.00	350.01	1,400.00	0.00%
Insurance	0.00	0.00	1,475.01	5,900.00	0.00%
Subtotal Utilities	1,598.49	5,460.14	6,675.03	26,700.00	20.45%
<i>Budgeted</i>	1,598.49	5,460.14	6,675.03	26,700.00	20.45%
<i>Non-Budgeted</i>	0.00				
BUILDING LOAN PAYMENTS					
Mortgage Payments	2,850.38	8,551.14	8,551.14	34,204.56	25.00%
Subtotal Facilities	4,872.85	15,096.51	17,151.18	68,604.56	22.01%

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Income and Expense Statement

OPERATIONS FUND 01, September 2021

10/12/2021 01:23 PM

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
<i>Budgeted</i>	4,872.85	15,096.51	17,151.18	68,604.56	22.01%
<i>Non-Budgeted</i>	0.00				
FACILITIES COMMITTEE					
BLDG MAINTENANCE					
Building Maintenance	47.88	337.19	600.00	2,400.00	14.05%
Security	0.00	174.86	99.99	400.00	43.72%
Equip Inspection/Fees	120.00	2,270.06	50.01	200.00	1,135.03%
Equipment Repair - Audio					
Pest Control	0.00	0.00	225.00	900.00	0.00%
Subtotal Bldg Maintenance	167.88	2,782.11	975.00	3,900.00	71.34%
<i>Budgeted</i>	167.88	2,782.11	975.00	3,900.00	71.34%
<i>Non-Budgeted</i>	0.00				
GROUNDS MAINTENANCE					
Snow Plowing	0.00	0.00	1,337.49	5,350.00	0.00%
Lawn Mowing	40.18	94.84	100.00	200.00	47.42%
Grounds Maintenance	500.00	1,505.46	324.99	1,300.00	115.80%
KITCHEN					
Kitchen	0.00	0.00	37.50	150.00	0.00%
Coffee	0.00	0.00	80.01	320.00	0.00%
Subtotal Kitchen	0.00	0.00	117.51	470.00	0.00%
<i>Budgeted</i>	0.00	0.00	117.51	470.00	0.00%
<i>Non-Budgeted</i>	0.00				
Subtotal Grounds Maintenance	540.18	1,600.30	1,879.99	7,320.00	21.86%
<i>Budgeted</i>	540.18	1,600.30	1,879.99	7,320.00	21.86%
<i>Non-Budgeted</i>	0.00				
Subtotal Facilities Committee	708.06	4,382.41	2,854.99	11,220.00	39.06%
<i>Budgeted</i>	708.06	4,382.41	2,854.99	11,220.00	39.06%
<i>Non-Budgeted</i>	0.00				
FINANCE					
Stewardship	0.00	0.00	125.01	500.00	0.00%
TOTAL EXPENSES	16,165.23	43,267.28	49,311.07	203,473.71	21.26%
<i>Budgeted</i>	14,892.83	41,994.88	49,311.07	203,473.71	20.64%
<i>Non-Budgeted</i>	1,272.40	1,272.40			
EXCESS INCOME/EXPENSES	-\$1,083.09	\$26,385.64	\$40,885.98	\$163,341.29	16.15%
<i>Budgeted</i>	189.31	27,658.04	40,885.98	163,341.29	16.93%
<i>Non-Budgeted</i>	-1,272.40	-1,272.40			

Committee on Ministry Report to ESUUC Board

October 17, 2021

The Committee on Ministry met via Zoom on 10-13-2021. Attendees: Nancy Tozer, Maggie Calkins, Minna Zelch, Reverend Joe Donatone, Kaaren Biggin.

- 1) The ad hoc committee on reopening may be meeting at the same time as the CoM. We may need to reconsider overlapping meeting times so Rev Joe can attend both meetings.
- 2) Rev Joe will be the main contact for the CoM so the other ministers can bring to him any questions or concerns that they have. Rev Joe did reach out to the others to see if they had any concerns to bring to us. All three ministers have regular check-ins together.
- 3) Any challenges that have come up for Revs Joe, Rina, or George? Rev Rina is under attack by internet spoofers, a sadly common problem for ministers. She is really worried about the safety/trust of the congregation. Does the board feel confident that this message is going out to every congregant who has an email address? Reinforce that that no minister will EVER ask for financial resources – maybe add to Beacon and order of service. Rev Joe will make this a topic for his article in the next Beacon.
- 4) Pastoral Care plan with Dee and Jan - how's that working out? Rev Joe thinks it is going well. One congregant reached out to him directly since the last CoM meeting. The Grief/Loss workshop went very well and was well received.
- 5) How goes the Worship Arts/ Sunday service prep? There was some confusion as to whether Rev Joe is expected to attend Worship Arts meetings in addition to Halcyon being there. CoM confirmed that his Memo of Understanding allocates time in his monthly duties to be an active participant in Worship Arts, and it's critical to have a minister at the meetings. The email sent regarding Halcyon's additional responsibilities suggests that she is expected to attend the monthly meetings. CoM asks the board to clarify that both Rev Joe and Halcyon will support Worship Arts. Rev Joe attended this month's WA meeting along with Halcyon, and it was very productive.
- 6) CoM emailed all ministers to clarify that they have Linda Work as a clerical/administrative support person, copying Linda. The email also clarified the Minister's Discretionary Fund policy and process, copying Mary Mason, Shirley Hairston, and Halcyon Domanski.
- 7) ESUUC's next minister search. When there is a new search, there needs to be a new search team elected and appointed. This brings many questions that Mary M has likely reviewed with Renée and Keith Kron. All three ministers understand and are glad that ESUUC is preparing for the possibility of a new search in 2022.

Next Meeting: Second Wednesday of the month, Nov. 10, 7:30pm, Zoom.