



East Shore UU
July 17, 2022 minutes

Board of Trustees

Kristine Burkwood	x	Jerry Huelsenbeck	x
David Michel	x	Maggie Calkins	x
Nancy Tozer	x	Kaaren Biggin	x
Bree Byrd	x	Mary Mason	x
Sue Borstein	x		

Attending

Halcyon Domanski	x	Marten Schreiber	x
Patrick McGovern (part of time)	x	Dee Beecham	x
Lynne Kilgore	x	Mary Bender	x
Jarred Hammond (part of time)	x		

Meeting called to order by Kristine at 2:02. Kristine read a centering from the OWL curriculum. Check in.

Minutes from June not sent out for review. Will be reviewed at August meeting.

Reports:

- A. Chair – report attached. Dealing and planning with change in Rev. Joe’s change in status.
- B. Minister-No minister, no report.
- C. COM – No report. It may be too early to start with looking for an interim minister.
- D. Faith Development – report submitted- attached. The biggest issue coming up is Coming of Age class, Will need 4-5 mentors for Adriane, Gavin, Lisa, Ashley, Caleb. Huelsenbecks and Kotowski’s have volunteered.

- E. Treasurer: report attached. Recent rental went well. They added a little extra money as a donation.
- F. Finance committee – report attached. Income and expense report from June 30. It should show that we transferred \$10k into general income, and this doesn't yet show up, but it has been transferred. All additional expenses from last year were Board approved expenses. In future, will run report with just budgeted items.
- G. Buildings and Grounds – In need of new HAVC unit for sanctuary: only one cooling pump works. Replacement might be in September, at \$24,000 installed. The company would like a signed contract for this. Nancy reviewed the by-laws state that any expenditure above 7.5% (or \$17,500) requires a vote of the membership. When the congregational meetings were held to approve the capital budget (which the congregation approved), it specifically included replacement of these units. Therefore it was decided that the congregation has already voted to approve this. Discussed waiting until it fully dies, but concerns over keeping the sanctuary stable for the piano is important. **Maggie moved to approve signing the contract for the new HVAC unit for the sanctuary. Bree seconded. Motion passed unanimously.**

Playground is short of mulch. Should be minimum 9" and extend 6' outside the play area. Maintenance agreement, which needs to be renewed for coming year is for weeding only, plus a "top dressing" of mulch, but that may not be to the depth requirements. Halcyon has email and will follow up with them.

Need to get rid of weeds around building (spray with glyphosate), and in parking lots (which can be burned). Request to have notice sent out to congregation for when chemicals are being spread done for people with chemical sensitivities. Many years ago wrote a landscape policy to use organic natural materials wherever possible (Nancy will send around). Have tried natural solution (vinegar and salt) for several years and it doesn't work sufficiently well. Marten is thinking about whether to spray around the HVAC units. He would prefer not to use chemicals around the HVAC units, just keep weeds whacked down.

- H. Membership- no report. Previous number of 122. **Maggie made a motion to remove Joyce Hardin from membership, Mary M seconded. Motion passed New membership number is 121.** There are 23 people who haven't made financial contributions in several years. UUA has moved from membership numbers to budget for calculating fair share pledge, but membership numbers are needed for GA and suggested minister salary. Will continue this discussion at next board meeting.

Reviewed Action Items List from June 2022 meeting

Person Responsible	Action/To Do	
Mary and Rev George and Kristine	Continue discussion about Building our Future campaign. Will work on this in next fiscal year.	remove

Shirley & Nancy	Have documentation ready by October for financial review to be done later this year.	In process
OLDER ISSUES		
David & Laura Silverman	Donation button on the website (paypal or other)	In process
Board	Address what we want to add to the Building our Future documents before they are presented to the congregation.	On hold
Barb Opie	Bring music contract	C
Marten	Talk with mem garden committee about cleaning out woods areas vs other sound barrier option	C
Board	Decide about giving level plaques.	i
Marten & Barb	Review MSDS/DS binder in office. Marten has the mice poison MSDS, but needs to find it. Need to find location to store this that is accessible (maybe cloak room or by first aid kit in kitchen).	In process
NEW Items added		
Kristine and David	Sign contract for HVAC unit	
Halcyon	Follow-up with garden company for mulch, and ask for copy of original contract for finance committee (have maintenance agreement). Ask about their use of glyphosate.	
Marten	Apply glyphosate to weeds around building. When sending email to congregation, mention that we have tried natural solutions for several years, which haven't worked, hence the use of glyphosate.	
Marten	Collect list of chemicals used around building to give to Bree's Mom to do MDSO search for them.	
Patrick, Mary Mason, Kristine	Work on list of people to be removed from membership	
Kristine	Find copy of older board covenant.	
Kristine, Mary B and Jared	Meet with Rev Joe to discuss options for 90 days.	
Nancy	Send landscape chemical policy to Board	

STATUS: C = Complete, I = Incomplete

New Business

- 1) Board Covenant – Need to find a copy of the last one and review and potentially revise.

- 2) Trustee-at-large: Bree left that position to be Faith Development Chair. Mary M nominated Lynne Kilgore to complete Bree's term. Bree seconded. Motion passed. One abstention.
- 3) Contract for Music Director. Will ask her to submit an invoice. If she cannot play she will be responsible for finding a replacement. Contract is for playing piano 36 weeks a year, paid monthly. Paid \$75/each Sunday. **Mary M moved to approve the contract for Music Director, Jerry seconded. Motion passed unanimously.**
- 4) Rental agreements. Mary Mason agreed to be coordinate with Aiyana for rental, with Lynne as back-up.
- 5) General Assembly: A few highlights from David. Rev Susan Frederick Gray is in her last year as head of UUA. Search committee has been formed. UUWorld is now only 2 issues a year. Article 2 commission (our principles) had a 6 hour presentation at GA. Will be another 2 years before they are ready to present revisions for voting. New committee to review UUA bylaws for theological inclusion. David working on writing articles for Beacon. Two people up for election were voted in by more than 90% positive votes.
- 6) Ministry: We are all disappointed, but understand, Rev Joe's decision. Discussed options for Sunday services, pastoral care and potentially support for WA Committee. Halcyon did a lot of the pastoral care this past year and brought it to one or more of the ministers when needed.

So far discussion assumes that Halcyon is willing/able to continue with increased hours. Halcyon is willing to continue to work 35+ hours. She has taken all the chaplain training UUA offers. She might like to try to get some additional education in this arena, so she can serve in this role to better serve the congregation in pastoral care.

CLM (commissioned lay minister) program also does chaplaincy training. Lori McGee is a CLM at Kent, and she has offered to come up and help with both services and pastoral care. She did two services at SI, and was very interesting.

Getting some more people on WA would be VERY helpful.

Summary of discussion: Ask Rev Joe if he would do 5 Sunday services though October. We tell him and the congregation he is not available for pastoral care, and that we view him as a short-term interim minister for 3 months while we figure out what comes after October. Kristine and Mary and Jared are asked to approach Rev Joe about the above plan as a starting point for discussion revising his contract.

Who will ask for additional volunteers to join WA committee. Nancy volunteered to send a "priming" email, but contact will have to be one on one. Will send draft to Jared and Kristine to review.

Old Business: none

Maggie moved and Lynne seconded to adjourn meeting at 4:20

Submitted by Maggie Calkins

Love, Revere, Discover, Connect

Board volunteers to welcome and give gratitude during service

July 24 David and Lynne

July 31 Bree

Aug 7 Nancy

Aug 14 Bree

Aug 21 Maggie

Aug 28 Kristine

EAST SHORE UNITARIAN UNIVERSALIST CHURCH
Board of Trustees Meeting Agenda
Sunday July 17, 2022—2 pm via Zoom

Centering: Kristine

Check In

Agenda Updates

Secretary s Report: Minutes from June 23, 2022 board meeting

Reports:

- A. Chair
- B. Minister
- C. Committee on Ministry
- D. Director of Faith Development: no report
- E. Treasurer
- F. Finance committee
- G. Buildings and Grounds
- F. Membership

Unfinished Business/Action Plan

Review Action Plan

New Business:

- Board Covenant
- Appoint 1-Yr Trustee-at-Large
- Music Contract
- Rental Agreements – who is in charge?
- Ministry 2022-23
-
-

Old Business:

Action Plan

Add action items from today s meeting

Releasing: Kristine

Motion to adjourn

East Shore Unitarian Universalist Church

July 15, 2022

Board Chair Report

I have been Board Chair for half a month. I started out my month with writing the Thank You letter for Stewardship with the bright future of full-time ministry support glowing in the future. Before mailing those letters, I received the news that our full-time minister candidate took another position. I updated the letters and prepared to hand them out/mail them to the pledge units. I have worked with Rev. Renee Ruchotzke, ESUUC Board and other leadership positions to process this news and to present this information to the congregation. We now begin the work of looking at how we are going to best meet the needs of our congregation creatively – at this first Board Meeting of the church year.

I attended the Finance Meeting, absorbing their diligent work this past Wednesday.

I look forward to working together. Don't hesitate to nudge me along in this new role.

Thank you all for rolling with changes,

Kristine

RE Faith Development Report to the Board

Love, Revere, Discover, Connect

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Director of Developing Our Faith – Halcyon Domanski

Developing Our Faith Chair – Minna Zelch

May 15, 2022

~And how is the congregation?

WORSHIP

Wrote and delivered Faith Development Sunday and Service “Creation Myths”

FAITH DEVELOPMENT CLASSES

Classes on Break due to Halcyon and others on Vacation

FIELD TRIPS / CHURCH GATHERINGS

Spring/Summer Holden Arboretum was attended by 7 people who afterwards went to a Pride event in Chardon

RE CLASSES OR GROUPS

none due to Halcyon Being on Vacation

MEETINGS

Weekly meeting/phone call with Mary Mason

Meetings with Minna Zelch

Worship Arts

Special Board Meeting

Phone meeting with Rev. Renee

OTHER

Beacon Article 2

Continuing to develop “Creation Myths” Curriculum

Chaplain members of the congregation

SECRETARIAL

Order of Service

Phone

Misc.

Training Secretary

2 Beacon Newsletter

MINISTORIAL

Roadside Pulpit

Sanctuary Set up / clean up

Check in with and Chaplain congregation members

E-mail / Facebook communications

Wrote and edited and delivered worship services

“Creation Myths” Sunday Service

PERSONAL

Halcyon will be preaching at Southwest UU Church on July 17

Treasurer's Report
July 17, 2022

First Nat. Bank Checking Account:	Current Net Balance	\$23,552.70
Building Reserve Fund (3768)	Current Net Balance	\$163,657.21
Mortgage		
Fidelity Account:	Current Net Balance	\$2,007.71*
	Bank Balance	Due from Operations
First Nat. Bank Memorial Garden (1844)	13,299.06	
First Nat. Bank Kluth Fund (1847)	4,935.92	
First Nat. Bank Ropog Fund (1850)	6,630.70	
First Nat. Bank Fahr Fund (6078)	20,209.97	
First Nat. Bank Minister Comp Fund (MCF)	30,552.71	

All current bills paid.

Signature changes have not happened for the Fidelity account.

Rental went well. They were so impressed; they gave us an extra \$150 for sound.

Respectfully submitted,

David Michel, Treasurer

Discover - Connect - Revere - Love

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Income and Expense Statement

OPERATIONS FUND 01, June 2022

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
INCOME					
CONTRIBUTIONS					
PLEDGES					
Pledges 2021-2022	\$9,450.00	\$161,460.50	\$170,173.00	\$170,173.00	94.88%
LOOSE OFFERINGS					
Loose Offerings	163.00	2,250.00	3,000.00	3,000.00	75.00%
GIFTS					
General & Memorial	0.00	0.00	19,450.00	19,450.00	0.00%
Subtotal Contributions	9,613.00	163,710.50	192,623.00	192,623.00	84.99%
<i>Budgeted</i>	9,613.00	163,710.50	192,623.00	192,623.00	84.99%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
RENT					
Church Rental Misc.	100.00	350.00	800.00	800.00	43.75%
FUND RAISING					
Auction	0.00	0.00	6,000.00	6,000.00	0.00%
Spec. fundraising events					
St. Pauly Textile	50.00	600.28	700.00	700.00	85.75%
Environmental Action Grp					
Amazon Smile Donations	109.57	287.98	80.00	80.00	359.98%
Misc. Fund Raising	0.00	41.69	0.00	0.00	0.00%
Subtotal Environmental Action Grp	109.57	329.67	80.00	80.00	412.09%
<i>Budgeted</i>	109.57	329.67	80.00	80.00	412.09%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Subtotal Fund Raising	159.57	929.95	6,780.00	6,780.00	13.72%
<i>Budgeted</i>	159.57	929.95	6,780.00	6,780.00	13.72%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
OTHER					
Interest earned	0.90	82.34	100.00	100.00	82.34%
Other	-1.35	237.33	1,200.00	1,200.00	19.78%
Subtotal Other	-0.45	319.67	1,300.00	1,300.00	24.59%
<i>Budgeted</i>	-0.45	319.67	1,300.00	1,300.00	24.59%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
TOTAL INCOME	9,872.12	165,310.12	201,503.00	201,503.00	82.04%
<i>Budgeted</i>	9,872.12	165,310.12	201,503.00	201,503.00	82.04%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Income and Expense Statement

OPERATIONS FUND 01, June 2022

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
EXPENSES					
MINISTERIAL					
MINISTER					
Salary	\$2,244.00	\$23,290.88	\$34,102.38	\$34,102.38	68.30%
End of contract bonus	0.00	0.00	2,000.00	2,000.00	0.00%
Housing	1,540.00	15,400.00	10,897.62	10,897.62	141.32%
Min Health Ins Allowance	0.00	335.09	4,021.08	4,021.08	8.33%
Professional Expenses	0.00	-0.30	4,500.00	4,500.00	-0.01%
Pension	357.60	2,481.00	4,500.00	4,500.00	55.13%
MINISTER, OTHER EXPENSES	0.00	0.00	3,442.50	3,442.50	0.00%
Minister - Workers Comp	0.00	178.69	214.40	214.40	83.34%
Contract Pastoral Care	0.00	0.00	250.00	250.00	0.00%
Subtotal Minister - Workers Comp	0.00	178.69	464.40	464.40	38.48%
<i>Budgeted</i>	0.00	178.69	464.40	464.40	38.48%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Ministerial Services	522.40	4,614.50	0.00	0.00	0.00%
Subtotal Ministerial	4,664.00	46,299.86	63,927.98	63,927.98	72.43%
<i>Budgeted</i>	4,141.60	41,685.36	63,927.98	63,927.98	65.21%
<i>Non-Budgeted</i>	522.40	4,614.50	0.00	0.00	
ADMINISTRATION					
OFFICE EXPENSES					
Office Expenses	0.00	476.88	500.00	500.00	95.38%
Copier Expenses	106.56	2,257.56	2,300.00	2,300.00	98.15%
Postage	0.00	232.00	150.00	150.00	154.67%
Bank Fees/Supplies	68.49	68.49	300.00	300.00	22.83%
Subtotal Office Expenses	175.05	3,034.93	3,250.00	3,250.00	93.38%
<i>Budgeted</i>	175.05	3,034.93	3,250.00	3,250.00	93.38%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Safety & Security	0.00	142.25	0.00	0.00	0.00%
SECRETARY					
Sec Compensation	1,710.00	6,243.88	10,335.00	10,335.00	60.41%
Sec FICA Employer Exp	130.82	477.67	790.63	790.63	60.42%
Sec Worker's Compensation	0.00	18.15	93.20	93.20	19.47%
Subtotal Secretary	1,840.82	6,739.70	11,218.83	11,218.83	60.07%
<i>Budgeted</i>	1,840.82	6,739.70	11,218.83	11,218.83	60.07%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Subtotal Administration	2,015.87	9,916.88	14,468.83	14,468.83	68.54%
<i>Budgeted</i>	2,015.87	9,916.88	14,468.83	14,468.83	68.54%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
ORGANIZATION					
EXTERNAL					
UUA /CRE Prog Fund Pledge	0.00	6,380.00	6,380.00	6,380.00	100.00%
INTERNAL					
Board Discretionary Fund	0.00	132.16	100.00	100.00	132.16%
Subtotal Organization	0.00	6,512.16	6,480.00	6,480.00	100.50%
<i>Budgeted</i>	0.00	6,512.16	6,480.00	6,480.00	100.50%

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Income and Expense Statement

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
WORSHIP					
Worship Arts	0.00	386.99	1,850.00	1,850.00	20.92%
Music & Musicians	0.00	1,875.00	2,000.00	2,000.00	93.75%
Worship Experience					
Audio	0.00	0.00	100.00	100.00	0.00%
Artwork and Podium Decor	0.00	0.00	200.00	200.00	0.00%
Subtotal Worship Experience	0.00	0.00	300.00	300.00	0.00%
<i>Budgeted</i>	0.00	0.00	300.00	300.00	0.00%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Subtotal Worship	0.00	2,261.99	4,150.00	4,150.00	54.51%
<i>Budgeted</i>	0.00	2,261.99	4,150.00	4,150.00	54.51%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
REL. EDUCATION					
D R E					
DRE Compensation	3,237.00	33,344.00	23,460.00	23,460.00	142.13%
DRE FICA Employer Exp	247.63	2,550.82	1,794.69	1,794.69	142.13%
DRE Worker's Comp	34.05	72.81	169.65	169.65	42.92%
DRE Pension	547.40	4,647.36	2,346.00	2,346.00	198.10%
DRE Prof Expenses	0.00	1,000.00	1,000.00	1,000.00	100.00%
Subtotal D R E	4,066.08	41,614.99	28,770.34	28,770.34	144.65%
<i>Budgeted</i>	4,066.08	41,614.99	28,770.34	28,770.34	144.65%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
R E COMMITTEE					
Curriculum/Supplies	489.00	1,607.61	1,500.00	1,500.00	107.17%
Young Adults 19-25					
Teens	144.00	599.37	600.00	600.00	99.90%
Library	0.00	0.00	100.00	100.00	0.00%
Subtotal Young Adults 19-25	144.00	599.37	700.00	700.00	85.62%
<i>Budgeted</i>	144.00	599.37	700.00	700.00	85.62%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Sunday Lunch					
Event Childcare	0.00	0.00	100.00	100.00	0.00%
Adult RE	22.79	22.79	150.00	150.00	15.19%
Subtotal Sunday Lunch	22.79	22.79	250.00	250.00	9.12%
<i>Budgeted</i>	22.79	22.79	250.00	250.00	9.12%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Sunday child care	360.00	1,236.00	1,700.00	1,700.00	72.71%
Subtotal R E Committee	1,015.79	3,465.77	4,150.00	4,150.00	83.51%
<i>Budgeted</i>	1,015.79	3,465.77	4,150.00	4,150.00	83.51%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Subtotal Rel. Education	5,081.87	45,080.76	32,920.34	32,920.34	136.94%
<i>Budgeted</i>	5,081.87	45,080.76	32,920.34	32,920.34	136.94%

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Income and Expense Statement

OPERATIONS FUND 01, June 2022

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
MEMBERSHIP					
MEMBERSHIP					
Membership Coordinator					
Membership Committee	12.96	161.23	500.00	500.00	32.25%
Growth Task Force					
Pancake Breakfast	0.00	0.00	50.00	50.00	0.00%
Subtotal Membership	12.96	161.23	550.00	550.00	29.31%
<i>Budgeted</i>	12.96	161.23	550.00	550.00	29.31%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
PROMOTION					
Publicity/Promotion	0.00	0.00	150.00	150.00	0.00%
CARE					
Journey Committee	0.00	0.00	100.00	100.00	0.00%
Pastoral Care	0.00	0.00	100.00	100.00	0.00%
Subtotal Care	0.00	0.00	200.00	200.00	0.00%
<i>Budgeted</i>	0.00	0.00	200.00	200.00	0.00%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Subtotal Membership	12.96	161.23	900.00	900.00	17.91%
<i>Budgeted</i>	12.96	161.23	900.00	900.00	17.91%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
SOCIAL JUSTICE					
Social Justice Com	290.00	290.00	302.00	302.00	96.03%
FACILITIES					
SERVICES AND SUPPLIES					
Cleaning Service	465.75	4,467.75	7,200.00	7,200.00	62.05%
Cleaning Supplies	0.00	15.73	500.00	500.00	3.15%
Subtotal Services And Supplies	465.75	4,483.48	7,700.00	7,700.00	58.23%
<i>Budgeted</i>	465.75	4,483.48	7,700.00	7,700.00	58.23%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
UTILITIES					
Electricity	645.33	9,185.18	9,000.00	9,000.00	102.06%
Internet & Telephone	159.97	1,859.64	1,700.00	1,700.00	109.39%
Waste Disposal Service	140.56	2,114.81	2,000.00	2,000.00	105.74%
Natural Gas	158.50	4,420.87	2,500.00	2,500.00	176.83%
Water	244.40	2,250.63	2,200.00	2,200.00	102.30%
Sewer	0.00	2,100.00	2,000.00	2,000.00	105.00%
Stormwater Management	689.18	1,378.37	1,400.00	1,400.00	98.46%
Insurance	0.00	5,940.00	5,900.00	5,900.00	100.68%
Subtotal Utilities	2,037.94	29,249.50	26,700.00	26,700.00	109.55%
<i>Budgeted</i>	2,037.94	29,249.50	26,700.00	26,700.00	109.55%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
BUILDING LOAN PAYMENTS					
Mortgage Payments	10,691.04	32,033.60	34,204.56	34,204.56	93.65%
Subtotal Facilities	13,194.73	65,766.58	68,604.56	68,604.56	95.86%

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

Income and Expense Statement

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	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
<i>Budgeted</i>	13,194.73	65,766.58	68,604.56	68,604.56	95.86%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
FACILITIES COMMITTEE					
BLDG MAINTENANCE					
Building Maintenance	14.99	532.18	2,400.00	2,400.00	22.17%
Security	235.50	695.80	400.00	400.00	173.95%
Equip Inspection/Fees	0.00	3,404.96	200.00	200.00	1,702.48%
Equipment Repair - Audio					
Pest Control	0.00	475.00	900.00	900.00	52.78%
Subtotal Bldg Maintenance	250.49	5,107.94	3,900.00	3,900.00	130.97%
<i>Budgeted</i>	250.49	5,107.94	3,900.00	3,900.00	130.97%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
GROUNDS MAINTENANCE					
Snow Plowing	0.00	5,180.00	5,350.00	5,350.00	96.82%
Lawn Mowing	68.68	189.32	200.00	200.00	94.66%
Grounds Maintenance	0.00	4,870.97	1,300.00	1,300.00	374.69%
KITCHEN					
Kitchen	68.85	68.85	150.00	150.00	45.90%
Coffee	0.00	55.45	320.00	320.00	17.33%
Subtotal Kitchen	68.85	124.30	470.00	470.00	26.45%
<i>Budgeted</i>	68.85	124.30	470.00	470.00	26.45%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Subtotal Grounds Maintenance	137.53	10,364.59	7,320.00	7,320.00	141.59%
<i>Budgeted</i>	137.53	10,364.59	7,320.00	7,320.00	141.59%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
Subtotal Facilities Committee	388.02	15,472.53	11,220.00	11,220.00	137.90%
<i>Budgeted</i>	388.02	15,472.53	11,220.00	11,220.00	137.90%
<i>Non-Budgeted</i>	0.00	0.00	0.00	0.00	
FINANCE					
Stewardship	0.00	0.00	500.00	500.00	0.00%
TOTAL EXPENSES	25,647.45	191,761.99	203,473.71	203,473.71	94.24%
<i>Budgeted</i>	25,125.05	187,147.49	203,473.71	203,473.71	91.98%
<i>Non-Budgeted</i>	522.40	4,614.50	0.00	0.00	
EXCESS INCOME/EXPENSES	-\$15,775.33	-\$26,451.87	-\$1,970.71	-\$1,970.71	1,342.25%
<i>Budgeted</i>	-15,252.93	-21,837.37	-1,970.71	-1,970.71	1,108.10%
<i>Non-Budgeted</i>	-522.40	-4,614.50	0.00	0.00	



EAST SHORE UNITARIAN UNIVERSALIST CHURCH
Board of Trustees
Action Plan from Sunday July 17 2022 Meeting

Person Responsible	Action/To Do	
Mary and Rev George and Kristine	Continue discussion about Building our Future campaign. Will work on this in next fiscal year.	remove
Shirley & Nancy	Have documentation ready by October for financial review to be done later this year.	In process
OLDER ISSUES		
David & Laura Silverman	Donation button on the website (paypal or other)	In process
Board	Address what we want to add to the Building our Future documents before they are presented to the congregation.	On hold
Barb Opie	Bring music contract	C
Marten	Talk with mem garden committee about cleaning out woods areas vs other sound barrier option	C
Board	Decide about giving level plaques.	i
Marten & Barb	Review MSDS/DS binder in office. Marten has the mice poison MSDS, but needs to find it. Need to find location to store this that is accessible (maybe cloak room or by first aid kit in kitchen).	In process
NEW Items added		
Kristine and David	Sign contract for HVAC unit	
Halcyon	Follow-up with garden company for mulch, and ask for copy of original contract for finance committee (have maintenance agreement). Ask about their use of glyphosate.	
Marten	Apply glyphosate to weeds around building. When sending email to congregation, mention that we have tried natural solutions for several years, which haven't worked, hence the use of glyphosate.	
Marten	Collect list of chemicals used around building to give to Bree's Mom to do MDSD search for them.	
Patrick, Mary Mason, Kristine	Work on list of people to be removed from membership	
Kristine	Find copy of older board covenant.	
Kristine, Mary B and Jared	Meet with Rev Joe to discuss options for 90 days.	
Nancy	Send landscape chemical policy to Board	