



East Shore UU  
August 21, 2022 minutes

**Board of Trustees**

Kristine Burkwood	x	Jerry Huelsenbeck	x
David Michel	x	Maggie Calkins	x
Nancy Tozer	x	Kaaren Biggin	x
Bree Byrd	x	Sue Borstein	x
		Mary Mason	x

**Attending**

Halcyon Domanski	x	Marten Schreiber	x
Patrick McGovern			
Lynne Kilgore	x		

Meeting called to order by Kristine at 2:02. Check in.

**Motion made by Mary M and Jerry seconded to dispense with reading of the June, 2021 Minutes; motion passed. Minutes to be amended – we voted on removing 23 (not 21) people from membership in May and it was voted on/passed. Mary M moved and Bree seconded to approve the June meeting minutes as amended. Motion passed, with 3 abstentions.**

**Motion made by Nancy and Lynne seconded to dispense with reading of the July, 2021 Minutes; motion passed. Corrections: membership number should be 122. Board also voted to remove Joyce Hardin as a Member. Correct Type in section G from singed to signed. Mary M moved and Kaaren seconded to approve the July meeting as amended. Motion passed.**

**Reports:**

- A. Chair – report attached. Got Rev Joe Donatone’s contract signed, waiting for David to return to sign it. Ruth questioned if we can switch from a employment contract to a 1099 contract. This is still under review. Kristine has had conversations with Renee about potential ministerial

options. She will do the service next Sunday and then do a Community conversation after coffee hour. She can be available for both one-on-one and group conversation.

- B. Minister- No report
- C. COM – Not present and nothing much to report.
- D. Membership- Revised report attached. Lynne made motion and Bree seconded to reinstate Roger Dixon as a member. Passed unanimously. Current membership number 122.
- E. Faith Development – report attached. 1) Board members ask to take landscape photos and send to Halcyon to update frame in narthex. Please send to Halcyon. 2) Auction might take place in the spring- in discussion with Laura Solomon 3) Guns Buy-Back event (email was forwarded to Board) on Sept 17<sup>th</sup> is looking for volunteers and sponsorships. At a minimum will let congregation know about this event. 4) Answering machine is antiquated and needs to be replaced, and the message needs to be re-recorded. 5) Halcyon and Kristine are redoing the artwork for the front of the sanctuary.
- F. Treasurer: report attached. Dave will give a fuller report next month.
- G. Financial Secretary – report attached. Since we haven't incurred a lot of expenses there are a lot of 0's. The pledge line may look high, b/c a number of large pledge units paid their full pledge at the beginning of the year (July).
- H. Buildings and Grounds – 1) New leak in the roof over kitchen. 2) Still looking at repairing the parking lot drain lines. There was standing water in the parking lot after today's service, but water was gushing out into the retention pond – maybe a larger drain line into retention basin? 3) Will spray weeds in parking lot (and will let congregation and Aiyana know when and why it will be sprayed) probably close to end of September. 4) Have 2 more quotes on HVAC system for sanctuary, which were similar to Smilie, so he recommends staying with Smilie. 4) Still need to find out if Church Mutual has language/policy that covers playground area and mulch. Halcyon waiting for 2 quotes from landscape company on 2 ways of spreading mulch. 5) Discussion about where contracts are held- Halcyon says in file cabinets in office. Dave and Aiyana haven't found them. 6) September 10<sup>th</sup> will be the church clean up date to avoid labor day weekend.

**Reviewed Action Items List from July 2022 meeting**

Person Responsible	Action/To Do	
Kristine and David	Sign contract for HVAC unit	C

Halcyon	Follow-up with garden company for mulch, and ask for copy of original contract for finance committee (have maintenance agreement). Ask about their use of glyphosate.	I
Marten	Apply glyphosate to weeds around building. When sending email to congregation, mention that we have tried natural solutions for several years, which haven't worked, hence the use of glyphosate.	I
Marten	Collect list of chemicals used around building to give to Bree's Mom to do MDS search for them.	I
Patrick, Mary Mason, Kristine	Work on list of people to be removed from membership	C
Kristine – Maggie & Halcyon	Find copy of older board covenant.	C
Kristine, Mary B and Jared	Meet with Rev Joe to discuss options for 90 days.	C
Nancy	Send landscape chemical policy to Board	C
<b>OLDER ISSUES</b>		
Shirley & Nancy	Have documentation ready by October for financial review to be done later this year.	In proce ss
David & Laura Soloman	Donation button on the website (paypal or other)	In proce ss
Board	Decide about giving level plaques.	I
Marten & Barb	Review MSDS/DS binder in office. Marten has the mice poison MSDS, but needs to find it. Need to find location to store this that is accessible (maybe cloak room or by first aid kit in kitchen).	In proce ss
<b>NEW ITEMS</b>		
Maggie	Contact Gail Swaine about shadowing her a secretary	
Kristine	Talk with Patrick McG about sending a revised membership report	
Halcyon	Aiyana knows this membership information for updating the membership book.	
Halcyon and Kristine	Make decision on how to rerecord the answering machine message.	
Board	Take landscape photo and send to Halcyon for Board frame.	
Dave	Find and make secure place for contracts	

Lynne	Ask Dan to continue conversation with potential buyer, consider various options, with no commitments.	
Kristine & Marten	K to respond to Audrey about seating in sanctuary. M to add to agenda for work Saturday.	
Dave, Nancy, Sue	Send idea for 5th Sunday to finance committee	
Dave & Bree	Check to make sure document about what to pay guest ministers is appropriate for small church. Bree/Jared to send Dave what WA has been using.	
Halcyon	Ask Aiyana to print 10 more orders of service. Try to remember to restock envelopes, and place by orders of service.	
Kristine	Send email re: Community conversation	

*STATUS: C = Complete, I = Incomplete*

## **New Business**

- 1) Sale of portion of land. There is a prospective buyer for part of our land. They are interested in the 60' strip that is part of the church lot, north of HND lot. They want to build a driveway to a new home behind. Not sure that they have the land to build. Might consider just an easement for access, without selling the property. Dan B did not talk with them about buying the whole lot for the HND (probably minus memorial garden property). This all ties into the Building our Future discussions, and a potential new location of the Memorial Garden. It will also depend on what they are offering. Ask Dan to pursue to get clarity on 1) buying whole HND property 2) easement only 3) what they are willing to offer for either option. Also look into the buyer to make sure s/he doesn't want to build multiple houses.
- 2) A member has expressed concern about the configuration of seats in the sanctuary, feeling it looks empty). Variety of reasons why the chairs are the way they are: generally low attendance in summer, leaving seats for people to socially distance, and spending time to rearrange sanctuary may not be the best use of anyone's time. Consider more distance between rows. Maybe add to work Saturday on Sept 10<sup>th</sup>.
- 3) 5<sup>th</sup> Sunday collection idea. There are 4 months with 5 Sundays. Another congregation put money toward own budget- maybe building and grounds, maybe to make an extra payment on the mortgage at the end of the year. Or since the purpose of splitting the loose offerings is generally for social justice, the money from 5<sup>th</sup> Sundays might be used to provide a budget for the Social Justice committee.
- 4) Geoindex scale from UUA for ministers – was what we followed to pay Judy Bagley Bonner. COM used this list when we were originally negotiating contract with Joe. Want to make sure we are following the small church size. Dave will make sure we are pulling numbers for small church size.

- 5) Board Meeting schedule. Kristine would like to move to second Sunday on the month. Finance committee would have to move up their meeting, but they can do that. Change time to 2:30 on the second Sunday.
- 6) Ministry for 2022-2023 – Renee has given Kristine the name of someone who might be available part-time
- 7) Quantity of orders of Service printed/Presence of Contribution envelopes. Both seem insufficient at the moment. Ask Aiyana to print 10 more, and make sure contribution envelopes are easily available.
- 8) Halcyon – current contract is through Sept 15<sup>th</sup>. Then was to be changed because we thought we had a minister. Would like additional chaplaincy training- using her discretionary funds. Halcyon’s additional Sundays sermons that she has been doing are actually “guest sermons” – they are not part of her contract, but she is happy to do them. Discussed Homecoming Sunday and leadership giving an update to the congregation. Discussed further in executive session (held at end of meeting).
- 9) Labor day weekend will be a “picnic service”
- 10) Might be nice to have in the order of service who is preaching for the next 4 weeks or so. Halcyon will make sure it gets into the online calendar. It does get posted in the Beacon. Will try to add to Oder of Service as well.
- 11) Status of Search Committee – Kristine will hopefully have an update to give Sunday 28<sup>th</sup>. Add topic of email about Community Conversations next Sunday.

### **Old Business**

- 1) none

Mary moved and Dave seconded moving into executive session at 3:55. Non-voting board members left the meeting.

Returned from Executive Session at 4:16

Welcoming and releasing for next Board Mtg : Bree

Lynne made a motion and David seconded to adjourn Board Meeting adjourned at 4:20.

Next Meeting: Sept 11<sup>th</sup>.

**September Dates for Welcome/Gratitude –**

4 Bree & Halcyon

11 (homecoming) Mary, Jerry and Kristine

18 Nancy

25 Dave or Lynne

Submitted by Maggie Calkins

Love, Revere, Discover, Connect

**EAST SHORE UNITARIAN UNIVERSALIST CHURCH**  
**Board of Trustees Meeting Agenda**  
**Sunday August 21, 2022—2 pm via Zoom**

**Centering:** Kristine  
Check In  
Agenda Updates

**Review of Secretary's Report:** Minutes from June 23, 2022 & July 17, 2022 Board Meetings

**Reports:**

- A. Chair
- B. Minister
- C. Committee on Ministry
- D. Membership
- E. Director of Faith Development
- F. Treasurer
- G. Finance committee
- H. Buildings and Grounds

**Unfinished Business/ Review Action Plan**

**New Business:**

- Sale of portion of land – Halcyon/Dan
- Seats in the church – configuration - Audrey
- 5<sup>th</sup> Sunday collection Idea – Lynne
- Renewal of Halcyon's extended responsibilities contract -currently through Sept 15 from June Board Meeting
- Geo-Index scale of fees recommended by UUA for ministerial services – see Treasurer's Report
- Board Meeting Schedule – currently 3<sup>rd</sup> Sunday – proposing 2<sup>nd</sup> Sunday
- Board Covenant
- Ministry 2022-23
- 

**Old Business:**

**September Dates for Welcome/Gratitude –**

4  
11  
18  
25

**Add action items from today's meeting**

**Releasing:** Kristine – volunteer for September meeting for Centering/Releasing?

**Motion to adjourn**

East Shore Unitarian Universalist Church

August 20, 2022

### Board Chair Report

This past month I worked with Rev. Joe Donatone, Mary Bender and Jared Hammond to write a contract for ministerial services from Rev Joe for August, September and October. We agreed to maintain the same expectations of his prior contract on the Ministerial Cloud format. Ruth Troup is looking at it from the perspective of UUA guidelines. We are awaiting the return of Dave Michels to complete the contract.

I have kept in contact with Renee regarding options for ongoing ministerial services. She will be preaching next Sunday and will host a Community Conversation after Coffee Hour for anyone who is interested.

We signed the contract for the HVAC with Smiley.

I attended the Finance Meeting.

I did not locate the past Board Covenant in my search.

Thank you all for continuing to roll with changes,

Kristine



## **RE Faith Development Report to the Board**

*Love, Revere, Discover, Connect*

### **EAST SHORE UNITARIAN UNIVERSALIST CHURCH**

Director of Developing Our Faith – Halcyon Domanski

Developing Our Faith Chair – Minna Zelch

August 21, 2022

*~And how is the congregation?*

#### **Need to Discuss**

1. Guns to Gardens Buyback Event (email was forwarded to the board)
2. Auction
3. Board Photos
4. Answering Machine
5. Great Calendar Event

#### **WORSHIP**

Wrote and delivered Faith Development Sunday and Service “Creation Myths”

#### **FAITH DEVELOPMENT CLASSES**

We have been exploring different Creation Stories from around the world as well as exploring the cultures of the people.

#### **FIELD TRIPS / CHURCH GATHERINGS**

We held Our annual Bring a Picnic Beach Gathering on Aug. 13th. In September we will be going to the Modern Art Museum. In October we will be going to the Buckland Museum of Witchcraft & Magick (registration required)

#### **RE CLASSES OR GROUPS**

Circle of Mom attended a Free music Concert in Chesterland community park.

Art of Spirituality held its first Maker’s Class and we learned about the history of Mandalas and how to make a Tie Dye Mandala.

Faith Development Class

#### **MEETINGS**

Board Meeting

Meetings with Bree Byrd

Worship Arts

Meeting with Kristine Burkwood

#### **OTHER**

Beacon Article

Continuing to develop “Creation Myths” Curriculum

Chaplain members of the congregation

Cleaning and reorganizing DOF wing

Art Panels for Sanctuary

#### **SECRETARIAL**

Phone

Misc.

Training Secretary

Beacon Newsletter

**MINISTERIAL**

Roadside Pulpit

Sanctuary Set up / clean up

Check in with and Chaplain congregation members

E-mail / Facebook communications

Wrote and edited worship services

# Membership Committee Report

August 21, 2022

- ⊕ Our membership count is currently at 144.
- ⊕ The following members have either asked to be removed from Membership and/or otherwise have been determined to have not made a financial contribution of record in over 2 years and no deferment by the Minister or Board Chair. A motion should be made to remove these persons from the Membership Roll: Cathie Severance, Lee Oskowski, Lisa Yatsko, Kelly Moviel, Kelly Wilt, John Volk, Christopher Stadler, Charles Seaman, Cynthia Seaman, Andrew Rysko, Joy E. Rodgers, Stuart Reid, D. Roger Dixon, John Bernardini, Mason DeRubeis, Terrie Deboze, Kathy Flora, Christina Hermann, Debbie Kusner, Mike Kusner, Maurea Landies, Jason McCann and Robin McCann. *If all of these persons are removed, our membership count will be 121.* Please advise the Membership Committee Chair if all, some or none were removed at this meeting if Membership isn't present at the meeting, thank you.
- ⊕ We are always looking for people to join our committee to help. It's a great way to learn who their fellow members are and help the church with a minimal time commitment.

Respectfully submitted,

Patrick McGovern

Membership Committee Chair

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

**Income and Expense Statement**  
 OPERATIONS FUND 01, July 2022

08/18/2022 09:35 AM

Page: 1

	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
<b>INCOME</b>					
<b>CONTRIBUTIONS</b>					
<b>PLEDGES</b>					
Pledges 2022-2023	\$38,602.26	\$38,602.26	\$14,698.83	\$176,386.00	21.89%
<b>LOOSE OFFERINGS</b>					
Loose Offerings	164.50	164.50	250.00	3,000.00	5.48%
<b>GIFTS</b>					
General & Memorial	0.00	0.00	1,433.33	17,200.00	0.00%
Subtotal Contributions	<u>38,766.76</u>	<u>38,766.76</u>	<u>16,382.16</u>	<u>196,586.00</u>	<u>19.72%</u>
<b>RENT</b>					
Church Rental Misc.	225.00	225.00	66.67	800.00	28.13%
<b>FUND RAISING</b>					
Auction	0.00	0.00	0.00	6,000.00	0.00%
Spec. fundraising events					
St. Pauly Textile	50.00	50.00	50.00	600.00	8.33%
Environmental Action Grp					
Amazon Smile Donations	0.00	0.00	12.50	150.00	0.00%
Misc. Fund Raising	0.00	0.00	8.33	100.00	0.00%
Subtotal Environmental Action Grp	<u>0.00</u>	<u>0.00</u>	<u>20.83</u>	<u>250.00</u>	<u>0.00%</u>
Subtotal Fund Raising	<u>50.00</u>	<u>50.00</u>	<u>70.83</u>	<u>6,850.00</u>	<u>0.73%</u>
<b>OTHER</b>					
MCF	0.00	0.00	1,916.67	23,000.00	0.00%
Interest earned	0.00	0.00	8.33	100.00	0.00%
Other	370.00	370.00	100.00	1,200.00	30.83%
Subtotal MCF	<u>370.00</u>	<u>370.00</u>	<u>2,025.00</u>	<u>24,300.00</u>	<u>1.52%</u>
Subtotal Other	<u>370.00</u>	<u>370.00</u>	<u>2,025.00</u>	<u>24,300.00</u>	<u>1.52%</u>
<b>TOTAL INCOME</b>	<u>39,411.76</u>	<u>39,411.76</u>	<u>18,544.66</u>	<u>228,536.00</u>	<u>17.25%</u>

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

**Income and Expense Statement**  
 OPERATIONS FUND 01, July 2022

08/18/2022 09:35 AM

Page: 2

	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
<b>EXPENSES</b>					
<b>MINISTERIAL</b>					
<b>MINISTER</b>					
Salary	\$0.00	\$0.00	\$3,983.33	\$47,800.00	0.00%
Housing	0.00	0.00	1,100.00	13,200.00	0.00%
Min Health Ins Allowance	0.00	0.00	728.92	8,747.00	0.00%
Professional Expenses	0.00	0.00	207.17	2,486.00	0.00%
Pension	0.00	0.00	508.33	6,100.00	0.00%
MINISTER, OTHER EXPENSES	0.00	0.00	388.92	4,667.00	0.00%
Minister - Workers Comp	0.00	0.00	17.92	215.00	0.00%
Contract Pastoral Care	0.00	0.00	20.83	250.00	0.00%
Subtotal Minister - Workers Comp	0.00	0.00	38.75	465.00	0.00%
Ministerial Services	320.00	320.00	0.00	0.00	0.00%
Subtotal Ministerial	320.00	320.00	6,955.42	83,465.00	0.38%
<b>ADMINISTRATION</b>					
<b>OFFICE EXPENSES</b>					
Office Expenses	0.00	0.00	41.67	500.00	0.00%
Copier Expenses	0.00	0.00	191.67	2,300.00	0.00%
Postage	0.00	0.00	12.50	150.00	0.00%
Bank Fees/Supplies	0.00	0.00	25.00	300.00	0.00%
Subtotal Office Expenses	0.00	0.00	270.84	3,250.00	0.00%
<b>SECRETARY</b>					
Sec Compensation	776.25	776.25	950.00	11,400.00	6.81%
Sec FICA Employer Exp	59.39	59.39	71.16	853.86	6.96%
Sec Worker's Compensation	0.00	0.00	8.33	100.00	0.00%
Subtotal Secretary	835.64	835.64	1,029.49	12,353.86	6.76%
Subtotal Administration	835.64	835.64	1,300.33	15,603.86	5.36%
<b>ORGANIZATION</b>					
<b>EXTERNAL</b>					
UUA /CRE Prog Fund Pledge	0.00	0.00	0.00	6,380.00	0.00%
<b>INTERNAL</b>					
Board Discretionary Fund	0.00	0.00	8.33	100.00	0.00%
Subtotal Organization	0.00	0.00	8.33	6,480.00	0.00%
<b>WORSHIP</b>					
Worship Arts	0.00	0.00	154.17	1,850.00	0.00%
Music & Musicians	375.00	375.00	333.33	4,000.00	9.38%
<b>Worship Experience</b>					
Audio	0.00	0.00	8.33	100.00	0.00%
Artwork and Podium Decor	0.00	0.00	16.67	200.00	0.00%
Subtotal Worship Experience	0.00	0.00	25.00	300.00	0.00%
Subtotal Worship	375.00	375.00	512.50	6,150.00	6.10%
<b>REL. EDUCATION</b>					
<b>D R E</b>					
DRE Compensation	2,737.00	2,737.00	1,955.00	23,460.00	11.67%

EAST SHORE UNITARIAN UNIVERSALIST CHURCH

**Income and Expense Statement**  
 OPERATIONS FUND 01, July 2022

08/18/2022 09:35 AM

Page: 3

	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
DRE FICA Employer Exp	209.38	209.38	149.56	1,794.69	11.67%
DRE Worker's Comp	0.00	0.00	14.14	169.65	0.00%
DRE Pension	323.70	323.70	195.50	2,346.00	13.80%
DRE Prof Expenses	0.00	0.00	83.33	1,000.00	0.00%
<b>Subtotal D R E</b>	<b>3,270.08</b>	<b>3,270.08</b>	<b>2,397.53</b>	<b>28,770.34</b>	<b>11.37%</b>
<b>R E COMMITTEE</b>					
Curriculum/Supplies	0.00	0.00	116.67	1,400.00	0.00%
Young Adults 19-25					
Teens	0.00	0.00	50.00	600.00	0.00%
Library	0.00	0.00	8.33	100.00	0.00%
<b>Subtotal Young Adults 19-25</b>	<b>0.00</b>	<b>0.00</b>	<b>58.33</b>	<b>700.00</b>	<b>0.00%</b>
Sunday Lunch					
Event Childcare	0.00	0.00	8.33	100.00	0.00%
Adult RE	0.00	0.00	12.50	150.00	0.00%
<b>Subtotal Sunday Lunch</b>	<b>0.00</b>	<b>0.00</b>	<b>20.83</b>	<b>250.00</b>	<b>0.00%</b>
Sunday child care	0.00	0.00	141.67	1,700.00	0.00%
<b>Subtotal R E Committee</b>	<b>0.00</b>	<b>0.00</b>	<b>337.50</b>	<b>4,050.00</b>	<b>0.00%</b>
<b>Subtotal Rel. Education</b>	<b>3,270.08</b>	<b>3,270.08</b>	<b>2,735.03</b>	<b>32,820.34</b>	<b>9.96%</b>
<b>MEMBERSHIP</b>					
<b>MEMBERSHIP</b>					
Membership Coordinator					
Membership Committee	0.00	0.00	41.67	500.00	0.00%
Growth Task Force					
Pancake Breakfast	0.00	0.00	0.00	50.00	0.00%
<b>Subtotal Membership</b>	<b>0.00</b>	<b>0.00</b>	<b>41.67</b>	<b>550.00</b>	<b>0.00%</b>
<b>PROMOTION</b>					
Publicity/Promotion	0.00	0.00	12.50	150.00	0.00%
<b>CARE</b>					
Journey Committee	0.00	0.00	8.33	100.00	0.00%
<b>Subtotal Membership</b>	<b>0.00</b>	<b>0.00</b>	<b>62.50</b>	<b>800.00</b>	<b>0.00%</b>
<b>SOCIAL JUSTICE</b>					
Social Justice Com	0.00	0.00	24.17	290.00	0.00%
<b>FACILITIES</b>					
<b>SERVICES AND SUPPLIES</b>					
Cleaning Service	0.00	0.00	416.67	5,000.00	0.00%
Cleaning Supplies	0.00	0.00	33.33	400.00	0.00%
<b>Subtotal Services And Supplies</b>	<b>0.00</b>	<b>0.00</b>	<b>450.00</b>	<b>5,400.00</b>	<b>0.00%</b>
<b>UTILITIES</b>					
Electricity	1,457.04	1,457.04	1,000.00	12,000.00	12.14%
Internet & Telephone	0.00	0.00	166.67	2,000.00	0.00%
Waste Disposal Service	0.00	0.00	208.33	2,500.00	0.00%
Natural Gas	335.56	335.56	216.67	2,600.00	12.91%
Water	131.33	131.33	258.33	3,100.00	4.24%

## EAST SHORE UNITARIAN UNIVERSALIST CHURCH

## Income and Expense Statement

OPERATIONS FUND 01, July 2022

08/18/2022 09:35 AM

Page: 4

	Current Period	Year to Date	Year to Date Budget	Annual Budget	Annual Budget Percentage
Sewer	0.00	0.00	233.33	2,800.00	0.00%
Stormwater Management	0.00	0.00	116.67	1,400.00	0.00%
Insurance	0.00	0.00	495.00	5,940.00	0.00%
Subtotal Utilities	1,923.93	1,923.93	2,695.00	32,340.00	5.95%
BUILDING LOAN PAYMENTS					
Mortgage Payments	2,485.26	2,485.26	2,485.00	29,820.00	8.33%
Subtotal Facilities	4,409.19	4,409.19	5,630.00	67,560.00	6.53%
FACILITIES COMMITTEE					
BLDG MAINTENANCE					
Building Maintenance	72.39	72.39	200.00	2,400.00	3.02%
Security	0.00	0.00	33.33	400.00	0.00%
Equip Inspection/Fees	0.00	0.00	391.67	4,700.00	0.00%
Equipment Repair - Audio					
Pest Control	0.00	0.00	75.00	900.00	0.00%
Subtotal Bldg Maintenance	72.39	72.39	700.00	8,400.00	0.86%
GROUNDS MAINTENANCE					
Snow Plowing	0.00	0.00	445.83	5,350.00	0.00%
Lawn Mowing	0.00	0.00	37.50	450.00	0.00%
Grounds Maintenance	0.00	0.00	41.67	500.00	0.00%
KITCHEN					
Kitchen	0.00	0.00	12.50	150.00	0.00%
Subtotal Grounds Maintenance	0.00	0.00	537.50	6,450.00	0.00%
Subtotal Facilities Committee	72.39	72.39	1,237.50	14,850.00	0.49%
FINANCE					
Stewardship	0.00	0.00	41.67	500.00	0.00%
TOTAL EXPENSES	9,282.30	9,282.30	18,507.45	228,519.20	4.06%
EXCESS INCOME/EXPENSES	\$30,129.46	\$30,129.46	\$37.21	\$16.80	0.00%

East Shore Unitarian Universalist Church  
Treasurer's Report to the Committee  
**Aug 21, 2022**

Name of Account	Balance as of 6/31/22
First Nat. Bank Checking Account per <b>Bank</b>	\$15,035.31
<b>Fidelity Account</b>	<b>\$17,204.28</b>
Building Fund (3768)	\$169,032.35
Memorial Garden (1844)	\$14,998.69
Kluth Fund (1847)	\$ 4,935.79
Ropog Fund (1850)	\$ 6,630.53
Fahr Fund (6078)	\$ 20,209.49
Ministers Compensation fund (MCF) as of 6/22/22	\$23,605.74
Music Fund per books 01-2313 (as of 6/20/22-)	\$ 3,950.00

The following major bills paid:

- Mortgage Balance: \$343,048.25

Current Projects as of May 2022

- House Next Door (authorized \$15,000) Spend \$7,940.00

Other items to report:

- Transition to David Michel, FY23 Treasurer is in process.
- First National Bank signature cards completed
- Fidelity Brokerage signature card for David Michel completed. Board chair was never on account. Board chair will be added.
- Contract with Rev Joe Donatone has been signed by Rev Joe and Board chair. I will sign when return at end of month.
- Contract for replacement of HVAC has been signed and placed. Expected delivery late September or October.
- I have joined UU-Money list serve. Lots of questions and answers from other UU churches.
- Looking at payment systems to handle donations from our web page. Have found at least four so far recommended by congregations on UU-Money.
- Looking at how we would use Zelle and Venmo to receive donations to the church.

Recommend that the charges and payments for pastoral services be changed to the following:

Service	Geo Index 3-4	Notes
Wedding	\$500	Alternatively, 10% of total wedding budget, whichever is higher
½ day workshop	\$500	



Full day workshop	\$750	
Worship Service	\$350	Additional service uses hourly rate
Sermon/Keynote/Theme talk	\$300	Keynote or talk should be length of a typical sermon
Hourly Services	\$150	Consulting, coaching, pastoral care, spiritual direction, Etc
Other Rites of Passage	\$250	Anniversary/Vow Renewal, Child dedication, Graveside Service, Etc

Travel: above rates do not include travel expenses. For services with a travel distance greater than 15 miles. Mileage rate currently \$0.68.

The finance committee has approved this chart and the Committee of Ministry is using these numbers.

Respectfully submitted,  
David Michel, Treasurer



**EAST SHORE UNITARIAN UNIVERSALIST CHURCH**  
**Board of Trustees**  
**Action Plan from Sunday August 21 2022 Meeting**

<b>Person Responsible</b>	<b>Action/To Do</b>	
Halcyon	Follow-up with garden company for mulch, and ask for copy of original contract for finance committee (have maintenance agreement). Ask about their use of glyphosate.	I
Marten	Apply glyphosate to weeds around building. When sending email to congregation, mention that we have tried natural solutions for several years, which haven't worked, hence the use of glyphosate.	I
Marten	Collect list of chemicals used around building to give to Bree's Mom to do MSDS search for them.	I
Shirley & Nancy	Have documentation ready by October for financial review to be done later this year.	In process
David & Laura Soloman	Donation button on the website (paypal or other)	In process
Board	Decide about giving level plaques.	I
Marten & Barb	Review MSDS/DS binder in office. Marten has the mice poison MSDS, but needs to find it. Need to find location to store this that is accessible (maybe cloak room or by first aid kit in kitchen).	In process
<b>NEW ITEMS</b>		
Maggie	Contact Gail Swaine about shadowing her a secretary	
Kristine	Talk with Patrick McG about sending a revised membership report	
Halcyon	Aiyana knows this membership information for updating the membership book.	
Halcyon and Kristine	Make decision on how to rerecord the answering machine message.	
Board	Take landscape photo and send to Halcyon for Board frame.	
Dave	Find and make secure place for contracts	
Lynne	Ask Dan to continue conversation with potential buyer, consider various options, with no commitments.	
Kristine & Marten	K to respond to Audrey about seating in sanctuary. M to add to agenda for work Saturday.	
Dave, Nancy, Sue	Send idea for 5th Sunday to finance committee	
Dave & Bree	Check to make sure document about what to pay guest ministers is appropriate for small church. Bree/Jared to send Dave what WA has been suing.	

Halcyon	Ask Aiyana to print 10 more orders of service. Try to remember to restock envelopes, and place by orders of service.	
Kristine	Send email re: Community conversation	

**Love, Revere, Discover, Connect**